WHY

CHOOSE LITTLE?

ENVISION THE BEST OUTCOMES FOR THE SCHOOLS, STUDENTS, TEACHERS, STAFF, AND COMMUNITY AT NEWPORT-MESA UNIFIED SCHOOL DISTRICT - LITTLE WILL BREAK THE MOLD

We want to help you “to graduate students who have acquired the knowledge, skills, and attitudes necessary to achieve significant career, educational, civic, and personal goals, which will enrich our society.” We believe in your mission and we believe it is fundamental to focus this mission in the way we imagine and design immersive learning spaces for Newport-Mesa USD. Our schools serve as foundations for the lifelong journey of learning we set our children on. They reflect our highest ideals we as parents, teachers, and members of the community hold for the next generations. We ask you to envision with us the creation of a high-performance, immersive learning environment for your schools that reflects your philosophy and that together we can help create a creative and critical thinking culture in your facilities.

Little and its consultants want to exceed the expectations you have for the outcomes on your projects and to do that, we ask you to envision results like those our team has delivered on projects just like yours.

WE ASK YOU TO:

Envision happier, healthier, more engaged students and staff who find joy in the gifts of learning and teaching within the walls of your high-performance schools.

Envision your teachers building curriculum around specific learning spaces that allow for new modes and approaches of learning outside of the traditional classroom.

Envision an Immersive Learning Environment that truly enhances a transdisciplinary approach to learning. An environment that supports ultimate flexibility, adaptability, and creativity to think and rethink the role of teachers, students, disciplines, schedules, and knowledge as needed in the future.

Envision an Immersive Learning Environment that is student-centric, that encourages students to take charge of their education, to work in teams, by themselves, in large groups, in formal and informal settings, and that provides choices of how, where, and when to learn.

Envision an environment that is driven by lessons in knowledge acquisition, neuroscience, and wellness.

Envision an average 20% increase in student GPA’s by employing a space design that supports team-based inter-disciplinary, technology-enhanced learning.

Envision your schools saving enough money on energy costs to provide new teacher’s salaries year after year.

Envision your facilities department being able to reduce maintenance time, save money, and eliminate the interruption of teaching with building systems that have fewer moving parts and longer service lives than current systems.

These are not moonshot goals but breakthrough ideas that our team has successfully designed and implemented across multiple scales together with our clients.

We want to work with you to understand what you envision for your projects and how we can help you make it a reality.
October 15, 2021

Mr. Jonathan Geiszler
Director of Purchasing & Warehouse, Purchasing Department
Newport-Mesa Unified School District
2985 Bear Street, Building A
Costa Mesa, CA 92626

RE: QUALIFICATIONS FOR RFQ #107-22 - ARCHITECTURAL SERVICES

Dear Mr. Geiszler and Selection Committee:

For a school to be successful and truly support student achievement, it must have a physical complex that supports the needs of its students. Acknowledging that learning is intrinsically linked with the physical environment is the foundation Little starts with in our work planning and designing school environments.

Your District’s vision, or promise, is to achieve individual success and demonstrate continuous improvement in 10 key areas. Similarly, at Little, we have a promise to our clients and that is to partner with you to elevate your performance through problem solving and design. We like to say ‘it’s not about the building’ it is about elevating the quality of life for all who utilize your facilities. Its about connecting the dots, prioritizing and understanding the importance of balancing operational needs with providing dynamic and healthy spaces for learning and living. Our team is unique and as you review our qualifications, I invite you to keep in mind what sets our team apart:

1 – Shared Experience. Our team has worked together for well over a decade, we have dedicated our professional careers to having an impact on future generations through design and planning of learning environments – TRUST, cannot underscore the importance of this enough. I have had the joy and privilege to collaborate with and lead this team of individuals introduced in this proposal for more than a DECADE so that you can have peace of mind that we are abundantly familiar with one another and the process.

2 – Shared Values. As an architectural practice located in Orange County, we are highly invested in giving back to the community, which we do in 2 primary ways: 1 – OC United Way and 2 – Crystal Cove. We are personally invested in the values of this community and understand its culture and shared beliefs.

3 – Trusted. Our team’s promise to you is that we will listen…to your needs, your desires, your concerns, your challenges and we will work closely with your team to develop solutions that are evidence-based, achievable and measurable. Obviously, we are biased, so don’t take our word for it. We invite you to hear it directly from your peers…our clients.

Good planning lays the foundation for successfully achieving your goals of improving the educational experience and safety/security of your students. We strongly believe that it should involve bringing the educational plan and the facility plan together to ensure that the facilities meet your current and future educational goals. The classroom spaces need to provide flexibility to change with future educational goals that are established over time.

As you evaluate our team’s story and shared experiences, we hope you will observe our commitment to education and the communities our clients serve. In collaboration with you, we will generate breakthrough ideas that create a better future for your students, teachers, administration, and community.

Sincerely,

Jay Tittle, AIA
Studio Principal | C12955
Collaboration is at the heart of our mission – people, schools and staff working together and focused on a successful future.”

CARE.
PASSIONATELY ABOUT YOUR CLIENT AND THE PEOPLE WORKING BESIDE YOU

STRETCH.
YOUR IMAGINATION, YOUR AMBITION AND YOUR POTENTIAL

SPARK.
A SPIRIT OF DISCOVERY IN EVERYONE AROUND YOU

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“The Little team has been responsive and professional in all aspects of planning, design and construction. I would recommend their services without reservation.”

Mr. Bradley Patterson
Former Chief Facilities Officer
Duarte USD
Duarte, CA
Little is a diverse, multi-disciplinary national design firm known for breakthrough ideas that create a better future for people. We believe in the power of design to transform lives. Our culture fosters an entrepreneurial spirit in our people, and as a result we challenge the status quo and continually seek to advance our designs and processes. We do this while ensuring dedicated, selfless client service – every day.

We are recognized for developing exceptional design solutions that deliver RESULTS BEYOND ARCHITECTURE in the community, workplace, healthcare, and retail industries.

Our California Schools Community practice, led by Jay R Tittle, is composed of a team of professionals who have dedicated their careers exclusively to the design of California K-12 public schools. Our expertise covers all project types, large and small, on a school campus, including modernizations, new construction, ADA upgrades, utility upgrades, portable CR replacements, CTE, athletics, etc.

IN-HOUSE SERVICES:
More than a traditional architecture firm, Little offers clients a complete range of diversified architectural consulting services:

- ARCHITECTURE
- ENGINEERING
- INTERIOR ARCHITECTURE
- LAND DEVELOPMENT SERVICES
- BRANDED GRAPHICS
- WORKPLACE CONSULTING
- ADVANCED BUILDING TECHNOLOGIES
- ANIMATION, 3D MODELING & RENDERING

500+
DSA PROJECTS COMPLETED

+ $2 BILLION
IN CALIFORNIA K-12 SCHOOLS CONSTRUCTION

375+
PEOPLE IN FIVE LOCATIONS

NEWPORT BEACH
CHARLOTTE
DURHAM
ORLANDO
WASHINGTON, DC

LOCATION & POINT OF CONTACT:
1300 Dove Street, Suite 100
Newport Beach, CA 92660
Jay Tittle, AIA, Studio Principal
T. 949.698.1400
F. 949.698.1433
E. jay.tittle@littleonline.com

LEGAL FORM:
Corporation (North Carolina)

OWNERSHIP:
Phil Kuttner, CEO
John Komison, Chairman
Carol Rickard, Corporate President
Charles Todd, COO

1964
YEAR LITTLE WAS FOUNDED
57 YEARS IN BUSINESS
Little (a North Carolina Corporation) was established in 1964 by William (Bill) Little, mentoring new generations of designers and leaders. During the past 56 years, Little has completed projects for hundreds of public school clients throughout the country.

Today, Little is a highly diversified firm of over 400 professionals in five locations across the country. For over five decades, Little has been serving a wide range of clients and has built up a complete in-house expertise and capabilities for holistic, integrated architecture and engineering – providing clients with the most efficient, sustainable, high-performance design.

We are driven by our commitment to demonstrate that design has a powerful and measurable impact on improving human and organizational performance. In doing so, we are advancing the relevance and importance of design among people in the organizations and communities we serve.

Little is dedicated to enhancing client performance by orchestrating the right mix of expertise, creativity and innovation to design new dimensions of success.

More than a traditional architecture firm, Little offers clients a complete range of diversified architectural consulting services.

<table>
<thead>
<tr>
<th>Architecture</th>
<th>Site Design</th>
<th>Digital Visualization</th>
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<td>Civil Engineering</td>
<td>Interactive Business Tools</td>
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<td>Land &amp; Master Planning</td>
<td>Capital Campaign, Pre-Leasing</td>
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<td>Implementation</td>
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<td>Building Sensor/Mobile</td>
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<td>Engagement Implementation</td>
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<td>Computer Aided Facility</td>
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More than a traditional architecture firm, Little offers clients a complete range of diversified architectural consulting services.
STAFF QUALS*

**FIRM-WIDE STAFF BREAKDOWN**

<table>
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<tr>
<th>Role</th>
<th>Quantity</th>
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<tr>
<td>Architects</td>
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<td>Engineers</td>
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<td>Architect Interns</td>
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<td>Interior Designers</td>
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<td>Landscape Architects</td>
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<tr>
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<td>Lighting Certified</td>
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<td>LEED Accredited Professionals</td>
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<tr>
<td>Well Accredited Professionals</td>
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<tr>
<td>Certified Planner</td>
<td>1</td>
</tr>
<tr>
<td>Building Energy Modeling Professional</td>
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**CORE TEAM**

- **JAY TITTLE**
  - AIA
  - Principal-In-Charge

- **FARNAZ MAHJOOB**
  - WELL AP
  - Project Manager

- **THELMA LEANO**
  - Lead AP BD+C
  - Project Manager

- **TINA ALIMIRZAEI**
  - Designer

- **CARMELL LUMINARIAS**
  - Designer

- **GUS GALINDO**
  - Construction Administration

- **OTIS BLACKMON**
  - RA GA/OC

- **KELLI SOLOVAY**
  - Project Facilitator

**OUR CULTURE**

Innovative, passionate, dynamic, trustworthy, creative, talented, and fun – these words describe the people who make up Little. We embrace a collaborative approach in the belief that we are stronger as a team than we can possibly be as individuals.

We believe in the overlapping of ideas at all levels, inclusive of all fields of design. Together we probe deeply to discover hidden opportunities that exist within each project, and we capitalize on those to add unexpected value for our clients and the communities they serve.
“Little has proactively met our schedules and has demonstrated that they can work collaboratively to develop planning and design solutions. These solutions have helped to move Pomona Unified School District forward with Next Generation Learning Environments which we are able to implement to benefit the District while achieving our commitments to our community. Because of their performance to date, I highly recommend Little to other educational entities.”

Mr. Richard Martinez  
Superintendent  
Pomona USD  
Pomona, CA
i. NEW CONSTRUCTION AND MODERNIZATION

Every renovation or new building project that a District embarks upon has the tremendous potential to extend, enhance and provide continuity to the already existing conditions of its campus. We explore the opportunities of every project by thinking holistically about the impact and ramifications of the design to not only its immediate environment, but also the whole campus.

New campus buildings have the potential to enhance student life, reinforce site circulation patterns, both pedestrian and vehicular, create green space, expand a campus in a certain direction, and serve as a connector between isolated areas of campus. When in the design phase, we consider how to respond to context, a proper site design solution that is cost effective, presence to the community and to visitors, addresses concerns about sustainability, parking, ingress and egress, flexibility and identity are all part of the parameters that define our solutions.

Modernizing existing buildings can be more of a challenge, yet, can offer the same campus enhancements as a new campus building. Many times there are unforeseen conditions that can wreak havoc with the district’s budget because of change orders and cause delays in the schedule. Our approach is to use the as-builts as a guide and walk the buildings with our consultants along with the M&O and/or the Facility Staff and review existing conditions as thoroughly as we can prior to starting the design. It is important for our team to visit the sites, perhaps more than once and visually see the existing conditions rather than to rely solely on what is shown on the as-builts. While not every unforeseen condition can be found prior to construction, we will work with our consultants to develop contingencies to build into the budget in the event something arises during the construction phase. If an issue does arise, our team will work with our consultants and the district’s representatives to review change orders for accuracy and cost control. If the modernization is extensive, Little will work with the district to determine if interim housing is required and look at options of where to place the portables or how to utilize classrooms that are not occupied during the course of the modernization. The safety of the students and staff and keeping the disruption to a minimum is always our first concern when modernizing existing buildings.

The challenges associated with working on an existing building and on an active campus environment are numerous, but we see the challenges as opportunities for creative design solutions.

Regarding schedule goals for your modernization projects, we will want to identify the end date for overall project completion as well as any intermediate completion dates for specific buildings. Then working backwards, we will collaboratively work with your team to develop the plan to get all from here to there.

For a typical modernization project, we will review the following items with you:

1. Obtaining your Record Drawings.
2. Checking for any open past DSA A-numbers.
3. Obtain your hazardous materials report.
4. Obtain your District Standards for materials and equipment (if those exist).
5. Review the District’s Deferred Maintenance Plan and discuss timing of discussions with District Building & Grounds Maintenance staff.
6. Assist in obtaining a topographical site survey and a utility site survey if the project scope includes any site work. If needed discuss the timing for fire flow tests.
7. Discuss construction phasing for buildings, utilities, interim housing, and student/staff/parent access. Consider holidays, campus events (like Back to School Night), and test periods.
8. Discuss the scope and preliminary budget…will this trigger a seismic upgrade?
9. Discuss whether the scope of work will require a full CEQA, mitigated Negative Declaration, or Negative Declaration.
10. Discuss the need for on-site and/or off-site Traffic Studies.
11. If needed, schedule a DSA-LA Pre-Intake Meeting to review any code and/or schedule concerns.
12. Discuss the frequency of planning sessions during the design phase as well as any community and/or Board presentations. Discuss who will be involved and how they will be engaged. Discuss the need for any bi-lingual meetings.

Stephen Covey admonished us to “Begin with the end in mind”…we always start a project with our client with a discussion that includes the budget target, schedule goals, program needs, and communications processes.
Little’s Schools Practice is built upon decades of experience. This experience benefits Newport-Mesa USD as we understand the needs of California public school district’s and are dedicated to improving the quality of student life by enhancing educational, cultural, community, and physical opportunities for all. Little reaches beyond architecture and into the heart of your campus’ to create high performance, cost effective yet thriving environments that advance the unique mission of your district. Regardless of a project’s scope, size, or price, we will bring you proven solutions, intriguing new ideas, and inspiring possibilities that will open new doors to success for the students you serve. Provided below is a curated list of California K-12 school new construction and/or modernization projects, led and completed by Jay Tittle, AIA and our dedicated Schools Studio, worked on within the last three (3) years.

<table>
<thead>
<tr>
<th>DISTRICT’S NAME, CONTACT PERSON, EMAIL, &amp; TELEPHONE</th>
<th>PROJECT NAME, LOCATION &amp; SCOPE OF WORK</th>
<th>DATES</th>
<th>CONSTRUCTION COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duarte USD Brad Patterson / <a href="mailto:bpatterson@duarteusd.org">bpatterson@duarteusd.org</a> / 626.599.5041</td>
<td>Duarte HS Sports Complex. New Gymnasium, New Tennis Courts, Structural Upgrade/Modernization of (2) Locker Buildings, and (E) Gym Modernization</td>
<td>2021 - 2024</td>
<td>$28M</td>
</tr>
<tr>
<td>Duarte USD Brad Patterson / <a href="mailto:bpatterson@duarteusd.org">bpatterson@duarteusd.org</a> / 626.599.5041</td>
<td>Duarte HS Culinary Arts. Remodel (3) CR’s into new lab</td>
<td>2021 - 2024</td>
<td>$2M</td>
</tr>
<tr>
<td>Fullerton JUHSD Todd Butcher, Director, Facilities &amp; Construction <a href="mailto:tbutcher@fjuhsd.org">tbutcher@fjuhsd.org</a> / 951.453.0163</td>
<td>Fullerton HS Auditorium. Seismic &amp; ADA Upgrade of National Historic Structure</td>
<td>2017 - 2022</td>
<td>$6.9M</td>
</tr>
<tr>
<td>Fullerton JUHSD Todd Butcher, Director, Facilities &amp; Construction <a href="mailto:tbutcher@fjuhsd.org">tbutcher@fjuhsd.org</a> / 951.453.0163</td>
<td>Fullerton HS Gym. New Gym</td>
<td>2019 - 2021</td>
<td>$9.8M</td>
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<tr>
<td>Fullerton JUHSD Todd Butcher, Director, Facilities &amp; Construction <a href="mailto:tbutcher@fjuhsd.org">tbutcher@fjuhsd.org</a> / 951.453.0163</td>
<td>Sonora HS Gym. New Gym</td>
<td>2017 - 2019</td>
<td>$12M</td>
</tr>
<tr>
<td>Oxnard USD Poul Hanson, Bond Projects Manager <a href="mailto:poul.hanson@oxnardunion.org">poul.hanson@oxnardunion.org</a> / 805.385.2516</td>
<td>Campus Stadiums. Replacement of (6) High School Stadiums (turf, track, scoreboards, lighting &amp; sound, some bleachers, and path of travel upgrades)</td>
<td>2019 - 2021</td>
<td>$45M</td>
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<tr>
<td>Santa Monica Malibu USD Kevin Klaus, Deputy Program Director <a href="mailto:kklaus@smmusd.org">kklaus@smmusd.org</a> / 310.279.3008</td>
<td>SMASH/Muir ES Modernization. New HVAC, FA, and general modernization</td>
<td>2019 - 2021</td>
<td>$4.4M</td>
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<tr>
<td>Monrovia USD Connie Wu, CBO <a href="mailto:cwu@monroviaskools.net">cwu@monroviaskools.net</a> / 626.471.2050</td>
<td>Plymouth ES HVAC. Campus HVAC Replacement</td>
<td>2018 - 2019</td>
<td>$1M</td>
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<tr>
<td>Pomona USD Ed Cunningham, Principal of LCC3 <a href="mailto:ed@lcc3.com">ed@lcc3.com</a> / 909.478.3567</td>
<td>Washington ES Additions. (2) new 2-story buildings, shade structures and outdoor play areas</td>
<td>2017 - 2019</td>
<td>$28M</td>
</tr>
<tr>
<td>Pomona USD Ed Cunningham, Principal of LCC3 <a href="mailto:ed@lcc3.com">ed@lcc3.com</a> / 909.478.3567</td>
<td>Roosevelt ES Additions. (2) new 2-story buildings, shade structures and outdoor play areas.</td>
<td>2018 - 2020</td>
<td>$27M</td>
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<tr>
<td>Pomona USD Ed Cunningham, Principal of LCC3 <a href="mailto:ed@lcc3.com">ed@lcc3.com</a> / 909.478.3567</td>
<td>Roosevelt ES Modernization. Complete Campus Modernization including new Central Plant</td>
<td>2018 - 2021</td>
<td>$13M</td>
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<tr>
<td>Simi Valley USD Pedro Avila, Facilities &amp; Planning <a href="mailto:pedro.avila@simivalleyusd.org">pedro.avila@simivalleyusd.org</a> / 805.306.4500 x 4401</td>
<td>Royal HS Additions. (3) new classroom buildings.</td>
<td>2020 - 2023</td>
<td>$6.9M</td>
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### EXPERIENCE

<table>
<thead>
<tr>
<th>DISTRICT’S NAME, CONTACT PERSON, EMAIL, &amp; TELEPHONE</th>
<th>PROJECT NAME, LOCATION &amp; SCOPE OF WORK</th>
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<th>CONSTRUCTION COST</th>
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<tr>
<td>Compton USD</td>
<td>Centennial HS Marquee. New marquee sign</td>
<td>2021</td>
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<tr>
<td><a href="mailto:nholt@compton.k12.ca.us">nholt@compton.k12.ca.us</a> / 310.639.4321</td>
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<tr>
<td>Compton USD</td>
<td>Dominguez HS &amp; Busey MS marquee signs. New marquee signs</td>
<td>2021 - 2022</td>
<td>$200k</td>
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<td><a href="mailto:nholt@compton.k12.ca.us">nholt@compton.k12.ca.us</a> / 310.639.4321</td>
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<td>Corona-Norco USD</td>
<td>Scoreboards &amp; Marquee Signs. Replacement of (5) Stadium Scoreboards &amp; (3) HS marquee signs</td>
<td>2021 - 2022</td>
<td>$1.5M</td>
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<td>Sam Morrison, Facilities Manager</td>
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<td><a href="mailto:smorrison@cnusd.k12.ca.us">smorrison@cnusd.k12.ca.us</a> / 951.736.5045</td>
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<td>La Habra CSD</td>
<td>TK-8 Conversion of Las Positas/Imperial. New Outdoor Learning Environments, shade structures, MPR Addition, new lunch shelter, and Campuses “Bridge” Structure</td>
<td>2021 - 2023</td>
<td>$3.5M</td>
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<td>Dr. Joanne Culverhouse, Superintendent</td>
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<tr>
<td><a href="mailto:jculverhouse@lahabraschools.org">jculverhouse@lahabraschools.org</a> / 949.433.6463</td>
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<tr>
<td>La Habra CSD</td>
<td>District Shade Structures. New play area shade structures on (7) Campus plus (2) Amphitheater shade structures</td>
<td>2021 - 2022</td>
<td>$1.2M</td>
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<td>Dr. Joanne Culverhouse, Superintendent</td>
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<td><a href="mailto:jculverhouse@lahabraschools.org">jculverhouse@lahabraschools.org</a> / 949.433.6463</td>
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<td>Montebello USD</td>
<td>Suva ES Headstart Renovation. Remodel of existing facilities</td>
<td>2021 - 2022</td>
<td>$400k</td>
</tr>
<tr>
<td>Mike Weaver, Facility Projects Supervisor</td>
<td></td>
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<tr>
<td><a href="mailto:weaver_mike@montebello.k12.ca.us">weaver_mike@montebello.k12.ca.us</a> / 323.855.1645</td>
<td></td>
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</tr>
<tr>
<td>Monterey COE</td>
<td>Salinas Community School. New Campus with CR’s, Library, Admin. &amp; MPR.</td>
<td>2011 - 2021</td>
<td>$11.1M</td>
</tr>
<tr>
<td>Josh Jorn, Chief Officer General Services and Business Support</td>
<td></td>
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<tr>
<td><a href="mailto:jjorn@monterey.k12.ca.us">jjorn@monterey.k12.ca.us</a> / 831.784.4236</td>
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</tbody>
</table>

Little’s **Community Studio** has a proven track record of successfully delivering projects on time and within budget that also speak to the culture and values of the communities in which they are built.

Little reaches beyond architecture and into the heart of your District and communities to create thriving environments that advance your mission. We bring you proven solutions, intriguing new ideas, and inspiring possibilities that will open new doors to success for you and the communities, students, parents, and staff you serve.
iii. PROJECT TEAM

WHAT MAKES OUR TEAM QUALIFIED? MEET YOUR TEAM...

**Jay Tittle** has dedicated the majority of his 37-year career, more than 30 of those years with Little, to California school projects that focus on creating exceptional and immersive educational environments. He leads a team of architects, programmers, planners, and designers dedicated to the design of pre-K through 12th grade learning environments. He has developed an expertise for leading school projects and has consistently demonstrated an ability to seek innovative design solutions for his clients.

**Jim Cordova** is a thoughtful and dedicated client services director who seeks long-term relationships with our clients. Over his 30 year career with Little, he has developed many satisfied, repeat clients with us.

**Kristina Quintanilla** plans environmental spaces that are human-centered and immersive, putting students first, and promoting long-term development and socializing along with a collaborative design process. She has been with Little for more than 16 years.

**Farnaz Mahjoob** and **Thelma Leano** are experts at leading school projects - keeping them operational when needed, and ensuring performance from our team and sub-consultants. Farnaz has 10 years of experience - nine with Little.

Thelma has more than 32 years of experience, almost nine of them with Little - and 19 of them spent leading California school projects. They focus on success as well as the goal of creating spaces where your students will thrive.

**Tina Alimirzaee** and **Carmell Luminarias** have over 13 years of combined design experience. Each brings a unique and innovative approach to K-12 design and believes in designing better, sustainable, and immersive learning environments.

**Gus Galindo** and **Otis Blackmon** are seasoned professionals focused on keeping your project on schedule and within budget and are dedicated to fostering teamwork, collaboration, and communication. Gus has more than 20 years of experience - ten of them with Little. Otis possesses more than 45 years of experience, 18 of them with Little.

**Kelli Solovay** has spent 24 years working on the submittal review process for California K-12 schools. She has that knack for knowing what is needed at the right time and knows how to coordinate with sub-consultants and State agencies.

YOUR PROGRESSIVE IDEAS TO PROVIDE LEARNING ENVIRONMENTS FOR YOUR STUDENTS TO INTERACT, LEARN, AND THRIVE COUPLED WITH OUR QUALIFIED DESIGN TEAM CAN CREATE SPACES THAT ARE TRULY SPECIAL, FIT INTO THE CAMPUS OF THE NEWPORT-MESA UNIFIED SCHOOL DISTRICT, AND MAKE A LASTING IMPACT FOR YEARS TO COME.
JAY TITTLE
AIA
Principal-In-Charge
LITTLE

EXPERIENCE/EDUCATION:
• 37 Years of Experience (more than 30 Years with Little)
• B.S., Architecture, California State Polytechnic University, San Luis Obispo, CA

PROFESSIONAL REGISTRATIONS/CERTIFICATIONS/AFFILIATIONS:
• Registered Architect in CA (#C12955)
• American Institute of Architects (AIA)
• Coalition for Adequate School Housing (CASH)
• Association for Learning Environment (A4LE)
• (Note: Jay has submitted his application to A4LE to be recognized as an Accredited Learning Environments Planner, ALEP)

Jay has over 30 years experience in the planning, design, and renovation of California K-12 campus', stressing a commitment to design, project management, facility planning, quality control, and contract administration. He began his career in educational design with the twin campus of Bernardo Heights Middle School/Rancho Bernardo High School for Poway USD, the largest State-funded project in California at the time.

This experience inspired a passion for collaborating with educators, students, and their communities. This passion was fueled by his ability to create impactful learning environments which often represent breakthrough ideas for school districts that improve the lives of those students and staff utilizing these 21st Century learning environments.

He is a hands-on leader and is actively engaged during all phases of every project to ensure consistency in leadership and to provide effective communication and coordination.

As an adept and strategic problem solver, Jay has demonstrated an ability to work with divergent community groups and to bring forth solutions that all parties adopt as their own. So what does this mean for your project? It means that Jay will bring forth these skills throughout to achieve your goals relative to program, schedule and budget. Jay’s depth of experience on all types of buildings and projects is one of the benefits his clients’ enjoy. The thoughtfulness and creativity of his designs is a powerful combination that benefits each client he works with.

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Duarte USD - Duarte, CA
  » Royal Oaks, Beardslee, Andreas Duarte, & Maxwell K-8 Academies, Addition & Modernization Projects
  » Duarte HS Sports Complex
  » Duarte HS Culinary Arts
• Pomona USD - Pomona, CA
  » Roosevelt ES Transformation via Additions & Modernization
  » Washington ES Transformation via Additions & Modernization
• Oxnard USD, (6) HS Stadium Projects & (2) Tennis Complexes - Oxnard, CA
• Santa Ana USD - Santa Ana, CA
  » New Bldgs. @ Century HS; Spurgeon IS; Garfield ES; & Henninger ES
  » New Heroes ES
  » New Aquatics Center at Segerstrom HS
• Tustin USD - Tustin, CA
  » Foothill HS Campus Transformation FMP & Numerous New Bldgs. & Modernizations
  » Tustin HS Campus Transformation FMP & Numerous New Bldgs. & Modernizations
  » (4) MS Activity Centers
  » New Red Hill ES
  » (3) ES Modernizations
• Montebello USD, Schurr HS Modernization - Montebello, CA
• Santa Monica-Malibu USD, Muir ES Modernization - Santa Monica, CA
• Temple City USD - Temple City, CA
  » Cloverly ES Modernization, Phases 1 & 2
  » La Rosa ES Moderization, Phases 1 & 2
• South Pasadena USD, South Pasadena HS Transformation - Pasadena, CA

I have dedicated most of my career to California school projects that focus on creating exceptional and immersive educational environments. I lead an exceptional team of architects, programmers, planners, and designers dedicated to the design of pre-K through 12th grade learning environments. My approach is to go beyond a ‘first answer’ to find the best answer, giving clients innovative design solutions.”
Jim is a client-focused project director with more than 37 years of experience focusing on California K-12 campus environments. He is a recent graduate of the CASH Leadership Academy. Jim oversees projects from beginning to end to ensure client satisfaction every step of the way by providing oversight to the design and construction team. His dedication to selfless client service coupled with his deep expertise and relationships with DSA gives him the perspective to creatively solve any issue that may arise along the way to keep you, the contractor, and the team happy and engaged. Jim’s career includes working on a variety of complex projects in multiple delivery methods, as well as local and State Funded projects. Jim will serve as your main point of contact.

EXPERIENCE/EDUCATION:
• 37 Years of Experience (almost 30 Years with Little)

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Duarte USD - Duarte, CA
  » Royal Oaks K-8 Academy, Phases A & B
  » Duarte HS Sports Complex
  » Duarte HS Culinary Arts
• Pomona USD - Pomona, CA
  » Roosevelt ES Transformation via Additions & Modernization
  » Washington ES Transformation via Additions & Modernization
• Santa Ana USD - Santa Ana, CA
  » New Bldgs. @ Century HS, Spurgeon IS, Garfield ES, & Henninger ES
  » New Heroes ES
  » New Aquatics Center at Segerstrom HS
• Fullerton JUHSD - Fullerton, CA
  » Fullerton HS Gym
  » Sonora HS Gym
  » Fullerton HS Historic Auditorium Seismic Upgrades & ADA Modernization
• Tustin USD - Tustin, CA
  » Foothill HS & Tustin HS Campus Transformation/Numerous New Bldgs. & Modernizations
  » New Red Hill ES
  » (3) ES Modernizations

Kristina’s work and passions are centered at the intersection of Child Development and the built environments. She has a unique background that combines Marketing and Change Management principles to her work as an Accredited Learning Environments Planner. She thoughtfully applies the ALEP competencies to all aspects of her work in learning environments planning and development, including:
• Educational Visioning and Community Engagement
• Educational Assessments with particular focus on safety and security using CPTED principles and assessing the educational adequacy of the environments
• Educational Specifications
• High Performance Building Design

EXPERIENCE/EDUCATION:
• 16 Years of Experience (16 with Little)
• Certificate of Completion, Change Leadership, Cornell University
• Bachelor of Science, Marketing, Arizona State University

PROFESSIONAL REGISTRATIONS/CERTIFICATIONS/AFFILIATIONS:
• Accredited Learning Environments Planner (ALEP)
• Association for Learning Environments (A4LE)
• Coalition for Adequate School Housing (CASH)
• Associate AIA, Member

SELECT CALIFORNIA PROJECT EXPERIENCE:
• La Habra SD - La Habra, CA
  » Las Positas/Imperial K-8 Conversion
  » District-Wide Campus Shade Structures
• Duarte USD, HS Sports Complex - Duarte, CA
• Los Angeles USD, Westminster ES ADA Barrier Removal Project - Venice, CA
• Ingelwood USD, District-Wide Facilities Master Plan - Inglewood, CA
• Ojai USD, Matilija MS Gym Entry & Site Improvements - Ojai, CA
Farnaz Mahjoob
WELL AP
Project Manager
LITTLE

“My motivation centers on building client relationships, teamwork, and innovative solutions. My goal during projects is to ensure schools are able to continue functioning during major or minor remodels or renovations.”

Farnaz has been involved with a variety of educational projects from programming to construction, extensively in the public education market with an emphasis on K-12 schools. As project manager, she will work directly with the entire team including the consultants during the course of the project to ensure the delivery of a well-coordinated project. She is also involved with the project budget schedule and client relationship. She understands the unique processes of Division of State Architect and has exceptional organizational skills.

EXPERIENCE/EDUCATION:
• 10 Years of Experience (9 Years with Little)
• Bachelor of Architecture, Cal Poly Pomona

PROFESSIONAL REGISTRATIONS/CERTIFICATIONS/AFFILIATIONS:
• WELL Accredited Professional

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Duarte USD - Duarte, CA
  » Duarte HS Sports Complex
  » District Transformation FMP
• Tustin USD, Tustin HS 2-Story Classroom Building - Tustin, CA
• Fullerton JUHSD - Fullerton, CA
  » Fullerton HS Gym
  » Sonora HS Gym
• Simi Valley USD, Royal HS Master Plan - Simi Valley, CA
• Pomona USD, Facility Master Plan - Pomona, CA
• Oxnard USD, (6) HS Stadium Projects - Oxnard, CA
• Santa Cruz County Office of Education, Green Valley Community School - Santa Cruz County, CA

Thelma Leano
LEED AP BD+C
Project Manager
LITTLE

“I have experience leading numerous educational facilities projects. 19 of my 32 years of experience have been spent managing educational projects. My experience with DSA, OPSC, and the California Department of Education will be valuable to your endeavor.”

Thelma has over 32 years of experience - more than 19 of those years were spent serving as Project Manager for numerous educational facilities. Along with new construction, she specializes in projects that involve modernization, renovation, and expansion. She is involved in the development of the projects from schematic design through construction drawings and completion. Due to her involvement with these projects, she has valuable experience working with state and local regulatory agencies including DSA, Office of Public School Construction (OPSC), and California Department of Education.

EXPERIENCE/EDUCATION:
• 32 Years of Experience (almost 9 with Little)
• Bachelor of Science in Architecture, University of Santo Tomas

PROFESSIONAL REGISTRATIONS/CERTIFICATIONS/AFFILIATIONS:
• LEED Accredited Professional

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Fullerton JUHSD - Fullerton, CA
  » Fullerton HS Gym
  » Sonora HS Gym
• Santa Ana USD - Santa Ana, CA
  » Spurgeon IS Classroom Building Addition
  » Century HS Classroom Building Addition
  » Century HS; Santa Ana HS; Heninger ES; Taft ES Solar Carports
• Duarte USD - Duarte, CA
  » Royal Oaks, Beardslee, Andreas Duarte, & Maxwell K-8 Academies, Addition & Modernization Projects
  » Duarte HS Sports Complex
• Tustin USD - Tustin, CA
  » Foothill HS Aquatics Center
  » Foothill HS Gym
• Palmdale SD - Palmdale, CA
  » Palmdale HS Modernization
  » David G. Millen IS
Tina studied in diverse countries and cultures to expand her knowledge in architecture and has more than 9 years of experience. She is able to evaluate the best solutions and the most effective ones to different situations.

**EXPERIENCE/EDUCATION:**
- 9 Years of Experience (4 Years with Little)
- Master of Architecture (Honors), Concentration in Sustainable Architecture, California State Polytechnic University
- Bachelor of Architecture (High Honors), Eastern Mediterranean Univ.
- B.S., Chemical Engineering, Mineral Material Concentration, Islamic Azad University

**SELECT CALIFORNIA PROJECT EXPERIENCE:**
- Pomona USD - Pomona, CA
  - Roosevelt ES Transformation via Additions & Modernization
  - Washington ES Transformation via Additions & Modernization
- Duarte USD, Duarte HS Culinary Arts - Duarte, CA
- Santa Monica-Malibu USD, Muir ES Modernization - Santa Monica, CA
- Simi Valley USD, Royal HS Master Plan - Simi Valley, CA
- Oxnard USD, (6) HS Stadium Projects - Oxnard, CA
- Fullerton JUHSD, Fullerton HS Historic Auditorium Seismic Upgrades & ADA Modernization - Fullerton, CA

My work is driven by a simple mission: I believe in building and designing responsibly on an environmental, social, and economic level.”

Carmelle brings years of design experience in K-12 and higher education projects. She has been a part of our Community Studio for 4-years. Carmelle has been featured in Architecture 2030 “Shaping the Next Generation of Architects” and Cal Ploy Pomona Magazine’s “Building a Better California.”

**EXPERIENCE/EDUCATION:**
- 4 Years of Experience (4 Years with Little)
- Bachelor of Architecture, California State Polytechnic University

**SELECT CALIFORNIA PROJECT EXPERIENCE:**
- Duarte USD - Duarte, CA
  - Royal Oaks K-8 Academy Addition & Modernization
  - Duarte HS Sports Complex
- Pomona USD, Roosevelt ES Addition & Modernization - Pomona, CA
- Santa Monica-Malibu USD, Muir ES Modernization - Santa Monica, CA
- Oxnard USD, (6) HS Stadium Projects - Oxnard, CA
- Fullerton JUHSD, Fullerton HS Historic Auditorium Seismic Upgrades & ADA Modernization - Fullerton, CA

My work has centered on K-12 and Higher Education facilities. I believe in designing with sustainable environmental solutions in mind.”
SECTION B
EXPERIENCE

Otis has more than 45 years of professional experience. He will work directly with the entire Team during the course of construction to ensure that the project runs as smooth as possible. Otis has extensive design and construction experience with K-12 schools. He clearly understands the unique processes of DSA. Otis has specialized in California education projects and has been a key member of our Studio for over 17-years. He is also a key advisor to the entire Community Team regarding technical solutions, documentation solutions, and Construction Phase team dynamics. He will bring these skills to benefit Newport-Mesa USD on your projects.

EXPERIENCE/EDUCATION:
• 45 Years of Experience (More than 17 Years with Little)
• B.A., Architecture, University of California, Berkeley

PROFESSIONAL REGISTRATIONS/CERTIFICATIONS/AFFILIATIONS:
• Registered Architect, State of CA [#C-24040]

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Duarte USD - Duarte, CA
  » Royal Oaks K-8 Academy Addition & Modernization
  » Maxwell K-8 Academy Addition & Modernization
  » Beardslee K-8 Academy Addition & Modernization
• Palmdale SD - Palmdale, CA
  » Cimarron ES
  » David G. Millen IS
• Antelope Valley UHSD, Eastside HS - Lancaster, CA
• Tustin USD - Tustin, CA
  » Foothill HS Campus Transformations
  » Tustin HS Campus Transformations
  » (4) MS Activity Centers
• Inglewood USD, DSA Close-Out - Inglewood, CA
• Fullerton JUHSD - Fullerton, CA
  » Fullerton HS Gym
  » Sonora HS Gym
  » Fullerton HS Historic Auditorium Seismic Upgrades & ADA Modernization - Fullerton, CA

Otis Blackmon
RA
QA/QC
LITTLE

As a result of my 20 years in the industry, I have developed excellent working relationships with agencies such as the Division of State Architect (DSA), and local fire departments, which allows for expedited project submittals - a benefit for many of our clients.”

EXPERIENCE/EDUCATION:
• 20 Years of Experience (Over 10 Years with Little)
• Bachelor of Architecture, California State Polytechnic University, Pomona, CA

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Pomona USD - Pomona, CA
  » Roosevelt ES Transformation via Additions & Modernization
  » Washington ES Transformation via Additions & Modernization
• Oxnard USD, (6) HS Stadium Projects - Oxnard, CA
• Long Beach USD - Long Beach, CA
  » Jordan HS Interim Housing
  » Cabrillo HS Track & Field
  » Wilson HS Track & Field
• Santa Ana USD - Santa Ana, CA
  » Spurgeon IS Interim Housing
  » Garfield ES Community Center

Gus Galindo
Construction Administrator
LITTLE

“I will ensure not only quality but also that construction runs smoothly, fostering teamwork and communication.”

EXPERIENCE/EDUCATION:
• 40 Years of Experience (Over 10 Years with Little)
• Bachelor of Architecture, California State Polytechnic University, Pomona, CA

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Pomona USD - Pomona, CA
  » Roosevelt ES Transformation via Additions & Modernization
  » Washington ES Transformation via Additions & Modernization
• Oxnard USD, (6) HS Stadium Projects - Oxnard, CA
• Long Beach USD - Long Beach, CA
  » Jordan HS Interim Housing
  » Cabrillo HS Track & Field
  » Wilson HS Track & Field
• Santa Ana USD - Santa Ana, CA
  » Spurgeon IS Interim Housing
  » Garfield ES Community Center

Gus has more than 20 years of experience assisting architects in developing, planning, directing, coordinating, and preparing Construction Documents for submission to state and local government agencies. Gus has extensive experience coordinating sub-consultant disciplines, has exceptional organizational skills, and brings a consistent attention to quality and detail to every team that he is a part of. Our clients appreciate the quiet and collaborative way that Gus solves problems and keeps construction project on schedule/budget. We are confident that Newport-Mesa USD will as well.

EXPERIENCE/EDUCATION:
• 20 Years of Experience (Over 10 Years with Little)
• Bachelor of Architecture, California State Polytechnic University, Pomona, CA

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Pomona USD - Pomona, CA
  » Roosevelt ES Transformation via Additions & Modernization
  » Washington ES Transformation via Additions & Modernization
• Oxnard USD, (6) HS Stadium Projects - Oxnard, CA
• Long Beach USD - Long Beach, CA
  » Jordan HS Interim Housing
  » Cabrillo HS Track & Field
  » Wilson HS Track & Field
• Santa Ana USD - Santa Ana, CA
  » Spurgeon IS Interim Housing
  » Garfield ES Community Center

NEWPORT-MESA UNIFIED SCHOOL DISTRICT: QUALIFICATIONS FOR ARCHITECTURAL SERVICES RFQ #107-22 | 15
Kelli Solovay
Project Facilitator
LITTLE

“I work with the project team during all phases, but my specialty is the DSA phase, bidding, and construction phases. I’m highly organized and happy to be working with the Newport-Mesa USD.”

Kelli has more than 24 years of experience with the submittal review process, working closely with clients, consultants, and contractors as well as multiple teams in-house and provides assistance and support to others. Kelli has successfully closed projects with Beverly Hills Unified School District and Montebello Unified School District dating back to 1997. Due to involvement with these projects, she has valuable experience in working with the state agencies in DSA, Los Angeles and DSA, San Diego. She will proactively keep our Newport-Mesa USD projects on task as she is thoroughly detail oriented and tenacious...and always with a smile.

EXPERIENCE/EDUCATION:
• 24 Years of Experience (More than 15 Years with Little)

SELECT CALIFORNIA PROJECT EXPERIENCE:
• Fullerton JUHSD, Fullerton HS Historic Auditorium Seismic Upgrades & ADA Modernization - Fullerton, CA
• Duarte USD - Duarte, CA
  » Royal Oaks K-8 Academy Addition & Modernization
  » Maxwell K-8 Academy Addition & Modernization
  » Beardslee K-8 Academy Addition & Modernization
• Orange USD - Orange, CA
• Bellflower USD - Bellflower, CA
• Hacienda-La Puente USD, Los Altos HS Pool - Hacienda Heights, CA
• Inglewood USD, DSA Close-Out - Inglewood, CA
• Montebello USD, Schurr HS Modernization - Montebello, CA
• Oxnard USD, (6) HS Stadium Projects - Oxnard, CA
• Simi Valley USD, Royal HS Classroom Bldg. Addition - Simi Valley, CA
• Santa Monica-Malibu USD, Muir ES Modernization - Santa Monica, CA
• Temple City USD, Cloverly ES Modernization - Temple City, CA
• Walnut Valley USD - Walnut Valley, CA
• Pomona USD, Roosevelt ES - Pomona, CA

BENEFITS OF THIS TEAM FOR THE NEWPORT-MESA UNIFIED SCHOOL DISTRICT

Little’s Schools Practice is built upon more than five decades of designing and planning educational environments. In the past five years the education landscape has seen the beginnings of transformation in pedagogy and, thanks to COVID, in the physical delivery of education. It is the years of experience that enable us to authentically understand that your needs are many and your resources are modest. It is at this very intersection that our team excels and can bring value to your facilities program. We are skilled at understanding nuances of the problems needing to be solved on a school campus and working with you to deliver a solution that will satisfy your various constituents, is fiscally and environmentally responsible and promotes the health and well-being of all its inhabitants.

Unique to our team is its LONGEVITY together. Individually we have dedicated our professional lives to the educational environment and collectively we have worked together for more than a decade, on hundreds of school facility projects throughout Southern California. How is this a benefit to the Newport-Mesa USD? Because you benefit from our speed of trust, and this is one of our most treasured values. In short, our team offers an integrated multidisciplinary practice that includes demonstrated proficiency in all aspects of the K-12 environment. We will use our breadth and depth of design experience to your benefit on projects from Reconstruction/Modernization, Alterations, Stadiums, New Construction, and related to create dynamic experiences that prompt students to become immersed in their learning environment.
iv. PUBLIC WORKS REQUIREMENTS

**KNOWLEDGE OF STATE FUNDING FOR SCHOOL CONSTRUCTION**

As experts in the design and planning of California public schools, our team is familiar with the State Facility Program, implemented in 1998 as the Leroy F. Greene School Facilities Act, SB 50. Throughout the life of the School Facility Program (SFP) we have been successful advocates for our clients who have applied for funding grants and presented to the State Allocation Board (SAB).

Our knowledge of the SFP funding process can be seen in our list of nearly a dozen projects, led by AOR Jay Tittle, that are in progress. Beyond these, Little has helped our clients secure over $1B in State funding grants since the program’s inception, working with necessary State Agencies to obtain plan and application approvals.

While we are well versed in the process for establishing eligibility, typically, we work with Funding Consultants, that are part of our team or part of your team, to assist in the preparation of the appropriate and relevant funding applications and CDE worksheets.

As your professional design consultant we will assist in identifying funding options based on relevant eligibility requirements and identify the best options for you to fulfill your 50% or 40% funding requirement through General obligation funds, Mello-Roos, Developer fees, proceeds from sale of surplus property or Federal Grants.

**EXPERIENCE WITH STATE REGULATORY AGENCIES**

As a team specializing in California public school planning and design, we are well versed with key state agencies that work to ensure California students receive a good education in safe and healthy environments.

California Department of Education (CDE), Office of Public-School Construction (OPSC)/State Allocation Board, and Division of the State Architect (DSA), collectively, provide the oversight and continuity to our public education system, while allowing room for local control and flexibility. In Section C, page 7 of this RFQ you will find our list of 16 of our current projects that are receiving funds through the School Facilities Program. Suffice it to say, for nearly four decades we have worked with and worked within:

1. **The California Department of Education (CDE).** Critical to the system, the CDE reviews and approves school sites and plans for student safety and educational appropriateness and for projects submitted under the School Facility Program. We look to them to understand the pedagogical reform that is being supported and needs for the associated environments to deliver programs.

2. **Office of Public-School Construction (OPSC) and State Allocation Board (SAB).** Together OPSC and SAB work in tandem to oversee the funding allocation to California’s 1,000 K-12 districts. With OPSC responsible for ensuring safe and adequate learning facilities for California’s student population, our team stays current with regulations, policies and procedures that OPSC is implementing and SAB is approving that affects the SFP.

   Specifically, Thelma Leano, who will serve as Project Manager for Burbank USD, has been developing cost estimates for OPSC for nearly 15-years. She understands the process and format and is able to effectively and efficiently support any Education Funding Specialist.

3. **The Division of the State Architect (DSA) who we submit drawings to for review and approval for seismic, fire and life safety, and accessibility of projects. DSA approval is required for all school projects regardless of funding status and our success in working with DSA is, in part, due to the great relationships we have developed with Regional Directors, managers, plan checkers and staff. We also encourage our clients to play an integral role in meeting with DSA to review projects prior to submittal and during the back-check process, or if there are any potential concerns or issues that arise during construction.

4. **CEQA** California Environmental Quality Act, which institutes policy of statewide environmental protection. Our team will work closely with the CEQA consultant, to follow the protocol of analysis and disclosure of environmental impacts of the districts proposed projects, and will propose to adopt all cost effective feasible mitigation measures, to mitigate significant effects on the environment.

5. **DTSC** Department of Toxic Substance Control; which regulates the generation, handling, treatment of hazardous waste materials. We understand the importance in obtaining final site or plan approval, therefore; Our team will work closely with the district’s environmental consultant and assist with the completion of all phases of the process, Phase I Environmental Site Assessment, Phase I Environmental Site Assessment and Response Action.

**THE FUNDING/AGENCY ASSISTANCE WE DO IN SUPPORT OF YOUR FUNDING CONSULTANT IS INCLUDED AS PART OF OUR BASIC SERVICES TO YOU.**
Our team will meet with DSA code officials prior to beginning the schematic design phase in order to review possible code issues that are specific to the campus and site. This allows us to be proactive in heading off any issues that would typically arise during DSA’s stringent plan check and construction procedures.

We have highly trained and competent project managers and facilitators who are well versed in DSA Certification and the DSA Inspection Card process. They keep the project moving forward by our process of document control. Each project receives thorough in-house code analysis to ensure that documents are submitted with accurate code interpretations, which in turn minimizes delays during the plan check process.

Our analysis includes the applicable sections of the California Code of Regulations (CCR) Title 19 for State Fire Marshal requirements, which is reviewed by DSA Fire and Life Safety, CCR Title 21 for accessibility which is reviewed by DSA Accessibility Compliance, and CCR Title 24 for the energy efficiency standards set forth by the CA Energy Commission.

Our in-depth knowledge of the CA Building Code and the Field Act allows us to effectively negotiate code issues with DSA to best serve our clients’ needs. We take our responsibility for DSA Closeout very seriously, understanding the potential ramifications the district may experience if not completed properly. We don’t wait until the end of the project before starting this process. Our trained staff track and collect the required approvals and documentation throughout construction that will be necessary for an efficient and complete closeout upon completion.

Electronic Plan Reviews
We have also been one of the first firms to utilize the DSA electronic back check process.

In the past three years our team has worked with the following DSA offices:
01 - Oakland
03 - Los Angeles
04 - San Diego

In the past three years our team has worked with the following DSA offices:

Electronic Plan Reviews
We have also been one of the first firms to utilize the DSA electronic back check process.
v. DISTRICT CONTRACTS

Little does not have any current or previous contracts with the Newport-Mesa Unified School District.

HOW WILL PARTNERING WITH LITTLE BENEFIT YOU?

- More architects & team members with more experience in California schools.
- Time is Money. We have resources to move your project faster.
- We draw from National expertise and experience to apply to your project.
vi. INNOVATIVE PROJECT CAPABILITIES

CASE STUDY 01

ROOSEVELT & WASHINGTON ELEMENTARY SCHOOL MODERNIZATION PROJECTS
POMONA UNIFIED SCHOOL DISTRICT
Pomona, California

ROOSEVELT ELEMENTARY SCHOOL:
Cost: $23M
Size: Modernization - 38,320 SF | New - 45,000 SF
Date Completed: 2020

Overview:
The transformation of Roosevelt ES is divided into two phases: the first involves the construction of a two-story pre-engineered classroom building to replace existing relocatable classroom buildings distributed throughout the site, while the second involves modernization of the existing campus and the 45-year old main building. Incorporating the latest available technology, WELL Building Design Concepts and Green Building standards, the site and building modernization will result in efficient and dynamic indoor and outdoor settings that would foster collaborative learning and creative thinking in young children.

WASHINGTON ELEMENTARY SCHOOL:
Cost: $25.9M
Size: 27,022 SF
Date Completed: 2019

OVERVIEW:
Integrating remodeled facilities, new technology, flexible furniture, with teacher training on how to utilize these tools will transform Washington ES for Pomona USD into a high performance NextGen Learning Environment. The inside-out and outside-in transformation of Washington Elementary School is a vibrant and exciting change which creates, for these young learners, a Next Gen Learning Environment supporting project Based Learning through appropriate facilities, technology, furniture, and teacher training as well as health and wellness through WELL Building Design Concepts.
FULLERTON HIGH SCHOOL GYM & SONORA HIGH SCHOOL GYM
FULLERTON JOINT UNION HIGH SCHOOL DISTRICT
Fullerton, California

FULLERTON HIGH SCHOOL GYM:
Cost: $9,489,000
Size: 28,000 SF
Date Completed: In Progress

Overview:
The project includes a main gym with three cross courts, lobby, concessions, ticketing, a weight room, a dance room on the second room, a team room, and support spaces.

SONORA HIGH SCHOOL GYM:
Cost: $12M
Size: 37,794 SF
Date Completed: 2019

OVERVIEW:
Sonora is a comprehensive four-year high school with an enrollment of approximately 2,000 students. Sonora High School strives for excellence in academics, activities, and athletics by providing a challenging array of curricular, extra-curricular, aesthetic, and athletic programs. The Sonora High School Gym Project was conceived as a response to the High School’s highly competitive athletics program. The gym includes a weight training room and dance rooms.

The District had a postage stamp size site available for this project. The four edges were locked by their stadium, tennis courts, student parking, and a fire lane all to be left in tact. The building program exceed this footprint. That challenge is what led to this project being designed as a two-story building.
CASE STUDY 03

ROYAL OAKS ACADEMY ADDITION & MODERNIZATION
DUARTE UNIFIED SCHOOL DISTRICT
Duarte, California

Cost: $16.8M
Size: Phase A - 15,120 SF | Phase B - 6,480 SF
Date Completed: 2019

OVERVIEW:
Due to declining enrollment over the last 10 years, Duarte USD needed to do something to increase the performance of their students with the idea of attracting new families to the area. In a bold move, they made the decision to lease their middle school to the Orange County School of the Arts, a public Charter than had an existing campus in Santa Ana and wanted to expand to the San Gabriel area.

The question of where to put the 7th & 8th graders was answered by making three of their Elementary Schools into K-8 campuses. Royal Oaks will get three new Gen7 classrooms buildings for a total of 14 classrooms. They will surround an outdoor learning space that opens onto an outdoor auditorium for school assemblies. There will also be garden areas that can be accessed from the classrooms so they can add horticulture to the curriculum.
vii. OTHER EXPERIENCE

A. BOND PROJECTS

The Little California public school design experience dates back to 1953 beginning with the original Glendora High School Campus. Over the decades, that experience has included thousands of school projects throughout the State. All of them were funded by local bonds, State bonds, or combinations of both.

Specifically, Jay Tittle, AIA, Principal of the Little Newport Beach School Studio, has almost exclusively focused his design career on education (PK-14) design since 1984. Over those 35-years he has designed well over $2 Billion in public school construction projects, all having been funded through local or State Bond dollars.

B. FUNDING

Little has been successful under the SB-50 program of helping our clients secure over $1B in State funds since the program has been in place. Little has experience in working with all necessary State Agencies in order to obtain approval for plans and applications.

We typically work with Funding Consultants who are either part of our team or part of the District’s team to assist in the preparation of funding applications and CDE worksheets.

Under the School Facility Program, we will assist the District’s consultant/our consultant to calculate funding options and identify the avenues that best suit our Client’s needs in augmenting projects paid for by local, state, federal and hardship funding.

C. ALTERNATIVE DELIVERY METHODS

Our team has experience with all Construction Delivery Methods utilized in K-12 Construction. We understand the importance of evaluating each project and their individual desired outcomes and complexities to select a delivery method that will optimize project success and minimize risk. Whatever method is selected, our team has demonstrated experience in delivering project on-time and within budget. Additionally, we value interaction with a contractor early in the design process and recommend this approach regardless of the ultimate contracting methodology.

It has been our experience with an increased level of pre-planning and communication leads to a successful outcome on any project. Our informal IPD experience, where all stake holders are involved in the early stages of a project as an integrated team, are most rewarding and successful. Little has no issues with being contracted directly by the contractor or the client. Below is a list of recent projects, completed or in process, demonstrating our active engagement with a variety of delivery methods at any given time:

<table>
<thead>
<tr>
<th>COMPLETED PROJECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charter Oak USD (1)</td>
</tr>
<tr>
<td>Duarte USD (7)</td>
</tr>
<tr>
<td>Long Beach USD (2)</td>
</tr>
<tr>
<td>Monrovia USD (1)</td>
</tr>
<tr>
<td>Palmdale SD (1)</td>
</tr>
<tr>
<td>Pomona USD (3)</td>
</tr>
<tr>
<td>Santa Cruz COE (1)</td>
</tr>
<tr>
<td>Fullerton JUHSD (1)</td>
</tr>
<tr>
<td>Simi Valley USD (3)</td>
</tr>
<tr>
<td>Temple City USD (4)</td>
</tr>
<tr>
<td>Tustin USD (1)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTS UNDER CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fullerton JUHSD (3)</td>
</tr>
<tr>
<td>Montebello USD (3)</td>
</tr>
<tr>
<td>Monterey COE (1)</td>
</tr>
<tr>
<td>Oxnard UHSD (12)</td>
</tr>
<tr>
<td>Santa Monica-Malibu USD (1)</td>
</tr>
<tr>
<td>Pomona USD (1)</td>
</tr>
</tbody>
</table>
“[Little has] been instrumental in securing State agency approvals and have also assisted the District in seeking and obtaining the maximum available funding for our projects. They consistently provide quality and timely services and demonstrate their broad knowledge base. Their ability to balance a multitude of projects and to keep to the established timelines is exemplary. We believe that you will experience the same level of quality and service that the Montebello Unified School District has experienced.”

Mr. Joseph Quinonez
Former Facilities Development Manager
Montebello USD
Montebello, CA
OUR PROJECT MANAGEMENT PHILOSOPHY
We believe that, in designing environments, we have the opportunity and responsibility to measurably improve people’s lives. We believe that the quality of the spaces we create, and the urban and natural environments they exist within, must positively affect our collective well being.

Our approach for your project will build upon your program to ensure we are supporting you in maximizing the potential of your project. Our design philosophy and methodology, as outlined, is a proven design process that has yielded our Clients Results Beyond Architecture.

OUR WORK
Our work is characterized by a combined focus on design excellence, innovation, and exceptional service. Our balanced focus on each of these ensures that we deliver on our brand promise and maximizes the opportunity for our clients to benefit from our diverse array of talent and expertise.

OUR METHODOLOGY
Our design process is characterized by intense collaboration between each design discipline, our client and users, from project inception through occupancy. As a multi-disciplinary firm, we leverage each of our design disciplines to maximize the potential of every project. We fuse our diverse knowledge with that of our client to create solutions that measurably improve the performance of the people and organizations we serve.

OUR SERVICE
To get the best attention, the best focus, and the most stimulating origination of ideas, we seek to engage all members of the District and community and draw them into the process. If there is a “secret” to Little’s continued relationships on so many campuses, it begins with this focus on the effective involvement of the constituents, followed up with creative long-term solutions. Little utilizes a collaborative process to develop and complete the design of a project. It is our intention to involve all parties in the development of design solutions, allowing everyone to be involved in design decisions and to provide the fullest level of value to the process for which they are capable. While the “deliverables” are drawings used as instruments of service, the Architectural Service provided by Little recognizes that it is a “people” process first.

01 VISION
- Project Kickoff Meeting
- Establish Team
- Visioning Session
- Establish Goals

02 DISCOVER
- Knowledge
- Research
- Observation
- Benchmarking
- Surveys
- Programming

03 CREATE
- Concept Design
- Project Charettes
- Ideation
- BIM

04 EXECUTE
- Documentation
- Project Assessment
- Quality Control
- Schematic Documents
- Design Documents
- Construction Documents
- Bids
- Construction Administration

05 EVALUATE
- Post Occupancy
- Surveys
- Measurement
PROJECT MANAGEMENT

LITTLE’S PROJECT FRAMEWORK

Our Project Framework process helps our teams to seamlessly navigate multiple projects of varying scope and complexity simultaneously. Designed with flexibility and scaleability in mind, our framework provides our teams with a consistent project delivery process and ability to achieve operational excellence no matter the scope, size or complexity of a project.

“EVERY SUCCESSFUL ENDEAVOR BEGINS WITH A PROCESS”

Our project framework, is a six phased process that mirrors our design process. As soon as a project is initiated, our teams will engage the Project Framework Process Diagram to seamlessly navigate multiple projects simultaneously.

THE TOOLS IN OUR TOOLBOX

We recognize that it takes more than a process diagram to effectively deliver projects to our clients. That is why we have invested in a robust TOOLBOX to ensure that our teams are able to efficiently and effectively manage multiple projects simultaneously with the individualized attention needed to each one.

Our Project Toolbox includes:

- NewForma
- BlueBeam
- BIM
- eResource (project labor planning tool)

NEWFORMA

Little utilizes Newforma Project Center, information management software, which increases productivity, improves communication, and increases the project manager’s ability to track issues, monitor progress, and meet project schedules. This common portal for project documentation and management is organized to aid project managers in making all project documentation accessible and easy to retrieve.
SECTION C
PROJECT AND COST MANAGEMENT

CONSTRUCTION ADMINISTRATION CAPABILITIES

WHO’S ON THE OTHER END OF THE TELEPHONE?
Little will lead the Construction Administration effort for your project. We will be involved in all phases to assure you of continuity throughout the life of the project. Little will lead and have ready access to the entire project team, so we can give you and the contractor faster response time and more complete and accurate decisions.

We will coordinate all project related correspondence; track submittals, shop drawings, and RFI’s; and ensure timely responses so that the project stays on schedule.

How do you stay ahead of the contractor?
Our priorities during the construction phase include being proactive to remain constantly ahead of the contractor in shop drawing submittals and sample approvals, responses to RFI’s, and on-site issue resolution. In addition, our team is well versed in all State Construction Office requirements for this project type.

Project Closeout
There are three components of the project close-out process that we feel are vital to the overall success of the project:

- **O&M Procedures:**
  We believe that our ability to document O&M procedures, as-built drawing, warranty, and legal requirements in a way that is usable to the client once you take occupancy is unparalleled in the design industry.

- **Post Occupancy Evaluation:**
  Typically conducted one year after building occupancy, Little will perform an evaluation to determine how the building is performing. This goes beyond the standard warranty walk-thru to determine overall functionality, durability, and user satisfaction.

- **Success Measurement:**
  Establishing goals and objectives in early Visioning Sessions sets the tone for follow up after the building is completed to evaluate and benchmark the success of the design as it relates to their impact on your bottom line; i.e. ability to positively impact the quality of education.

HOW DO YOU MANAGE THE PROCESS?
To stay on top of all issues throughout the construction phase, we use an electronic and protected CA website to track all construction-related information, which provides the following benefits:

- All project information resides in a single electronic file and is accessible from any location.
- Upcoming deadlines for submittals and approvals automatically appear in advance to enable us to identify critical path deadlines and make sure the contractor is aware of that deadline.
- All submittal and approval ‘deadlines’ and ‘actuals’ are clearly evident to the entire project team, which enhances accountability and provides an early warning system for delays.

In the absence of any team member, all other team members have immediate access to the information and are able to keep the project moving forward. The construction phase of the project is a critical one; decisions must be made in a timely fashion to assure that the project schedule is maintained and any changes to the project are kept to a minimum.

As projects move into construction, the focus shifts to monitoring the performance of the contracts. The most schedule-critical part of our service is to provide timely submittal reviews, responses to questions and requests for information.

Our team is committed to assisting the building process and will go beyond expectations to be proactive and engaged.

Little takes our Quality Assurance and Quality Control very seriously, so when change orders arise on project, we react quickly to ensure quality is maintained and costs are under control. We will provide full design solutions and coordination with the contractor for any item that is an error or omission on the project, tracking these items on a spreadsheet that is made available to the owner.
At Little, quality assurance and quality control are not singular events that occur once or twice during a project but rather they are ongoing processes that inform the entire project design, documentation and construction. Quality is a mindset and practice that is the responsibility of everyone on the project team from project kickoff during the VISION phase through construction (EXECUTE phase). Little’s commitment to quality focuses our efforts on our client’s business needs. To ensure we deliver the Results we promise to our clients, we implement the following practices and tools for quality assurance throughout our CREATE (design) phase and quality control during EXECUTE (construction).

Our goal for our clients is to create a tight set of Construction Documents which allow construction to flow smoothly and which minimize Change Orders. This is a deliberate process the entire team is responsible for. It is outlined below relative to our methodologies for Quality Assurance and for Quality Control.

**QUALITY ASSURANCE:**

**METHOD ONE: Partner Leadership**

Jay and Thelma lead our project team, including subconsultants, through all six phases of our project process. As an active participant in the project activities, this leadership brings years of experience and expertise to their projects, and carry the ultimate responsibility for delivering a quality project to our clients.

**METHOD TWO: Proactive Coordination and Communication**

Proactive coordination is essential to quality assurance and a successful project. Little’s culture of collaboration and focus on client success drives a mindset that we must work closely together and communicate effectively with our clients and design partners. We conduct regular work sessions with all of the Owner’s, the CM’s and Design Teams involved in the project to make sure deliverables and milestones are clearly communicated and to collaborate, discuss and resolve issues.

**METHOD THREE: Building Information Modeling**

It is common place for architects to utilize Building Information Modeling as a key design tool and process. Little is no exception to this mindset. Early adopters of a BIM process, we view it as a critical tool in our quality assurance tool-box. By employing a BIM process, we are harnessing the power of a centralized shared data source that can be utilized from design - occupancy and beyond. from the very beginning of the design process.

**QUALITY IS A MINDSET AND A PRACTICE**

This allows documents produced in BIM a high level of detailed technical coordination between the design disciplines and the opportunities for errors are reduced with the ability to identify and address potential conflicts and issues.

It is important to note that final material selection greatly improves this coordination by allowing the teams to model the exact systems in lieu of generic systems that require re-coordination during construction, sometimes resulting in added costs.

**METHOD FOUR: Quality Assurance Reviews**

Formal Quality Assurance Reviews are key to maintaining our commitment to quality. Several types of quality assurance reviews are performed and tailored to each project. In addition to the ongoing attention to quality performed by team members as documents are produced, Little performs quality assurance “page flip pin-up” work sessions with the project team including reviews by senior staff members that are not actively involved in the project for additional outside review.

**METHOD FIVE: Quality assurance Documents**

Quality Assurance Documents allow the client and project team to track the project at any given stage are valuable tools in our process and help keep the project on a defined course. In addition to real time, web-based projects websites which can be accessed by the client and entire project team. The project team members employ a variety of tools to assist in the quality assurance process including, but not limited to, Stakeholder Documents, Quality Assurance checklists, Project Status Reports, Roles and Responsibilities Documents, Project Schedules, and Project Budget Sheets.

**METHOD SIX: Key Staff Continuity**

Key Staff continuity is vital to providing and maintaining quality throughout the design, production, and construction process. By maintaining the same staff throughout the project, “key design driver” goals developed at project inception and decisions made during the project design are consistently maintained.
QUALITY CONTROL:

METHOD ONE: Teamwork

Teamwork is a goal and mind-set that Little fosters with contractors to deliver a successful project to our clients. We educate the contractor on the history of the project, the project goals and key design drivers. Our CA team works with the contractor and client representatives to establish expectations early in the construction phase, this provides proactive guidance on project requirements, and identifies deficiencies when they occur.

METHOD TWO: Focused On Results

Construction Contract Administration must be focused on results. Little’s core belief in providing Results Beyond Architecture to deliver design solutions means that we work extremely hard to identify and understand our clients’ needs and goals and to carry those requirements through to Construction Contract Administration (CA). The CA phase brings many new team members into the process as well as opportunities for well intended changes that can unintentionally lead to less than successful results.

METHOD THREE: Actively Managing The Process

Managing the process well is crucial for any construction project. Decisions must be made in a timely manner to ensure that the project schedule is maintained and any changes to the project are kept to a minimum. As a project moves into construction, the focus shifts to monitoring the performance of the construction and maintaining the quality of the project. Critical parts of our service at this point are to provide timely submittal reviews and responses to Requests for Information (RFI's) as well as tracking these items. Little manages this process by using Newforma, and industry leading construction management software platform. All construction related communications resides in this system Including submittals and approvals, RFI’s, and related project logs. This system allows for proactive management of CA activities, keeping the project moving forward in a timely and cost effective manner resulting in a successful project delivery.

Frequency of Coordination with Subconsultants

We meet with our subconsultants weekly.

Little’s “Results Beyond Architecture” Philosophy:

A client centric experience “above & beyond for our clients – where it matters.”

Innovation: Thinking differently, not just better.

“Small is beautiful” that connects with the school systems’ needs to do “more with less” approach.

A commitment to outside of the box thinking while still embracing budgets and longevity.

A commitment to communication and explaining what is said in terms that all can understand.

A commitment to constructability. Staying ON the project to make sure goals are met.

Maximized value.
ii. COMPUTER PROJECT MANAGEMENT/SCHEDULING AND ELECTRONIC DESIGN

Building Information Modeling (BIM) is now widely used in the largest construction markets with a proven history in improving construction documentation. It facilitates an extensive use of technology to create collaboration allowing architects and engineers to efficiently generate and exchange information, create digital representations throughout every stage of the building process, and simulate real-world performance. Little has been utilizing BIM on school design projects since 2005. Our electronic design is primarily done in BIM.

In the BIM process, Newport-Mesa USD has significant advantages that can be used to communicate with the team, understand the process, and review project progress. We are able to compare scenarios, define project requirements, and make more accurate cost and time estimations with this integrated process.

With all of our projects that have Construction Managers, we participate in clash detection with the CM, the engineers, and architectural team. We welcome and find this very beneficial to a successful project. We also use the BIM model to review the CM’s cost estimate, particularly to check material quantities.
Bluebeam Studio is an innovative tool that enables powerful document management and real time collaboration. During the initial project kickoff, the design team will establish key project milestones for quality assurance. Each live Bluebeam Studio session allows for multiple groups to review documents at the same time, make mark ups, and update files. This way everyone can see the comments as they are made and begin making updates rather than waiting weeks for the session to end. This saves the project time and improves coordination. These reviews have a specific time frame to make team members accountable while also establishing a record of decisions made throughout. We have now utilized this process for Olympic Relief High School and Shamrock Gardens Elementary School.

**PEOPLE**

Owner engagement - All stakeholders have input. All stakeholders are able to view comments and see what components are most important and why. This builds consensus and insures all voices are heard.

- Facilities Departments
- Curriculum Departments
- Maintenance Department
- Construction Manager
- Contractor

**COST SAVINGS**

- Paperless reviews - we no longer have to take hours of peoples time with in person reviews which can sometimes get off track. This process allows everyone to review at their own time, ask questions, and comment.
- Comments and responses are saved at the bottom of the bluebeam page so anyone can see how the question was addressed. This creates a record to track progress throughout each design phase.
iii. COST ESTIMATE

HISTORY

A. CONSTRUCTION COST REDUCTION MEASURES

Little is committed to providing the Client with the most innovative and cost effective solutions. Our designers and planning team remain focused on meeting the project goals without losing sight of the importance of how to best leverage the available project funds.

We prefer to take this entire cost/budget analysis a step further to look at the project budget and not just the construction budget. This is because there are other construction related decisions/ issues that can significantly impact the overall project budget. These include the schedule, project delivery method, construction phasing, and hazardous materials abatement.

When certain projects present heightened cost implications, our team leverages the vast experience of the firm to identify potential areas for significant savings. This is done in collaboration with the client so as to ensure that the original design intent, image and functionality are still achieved.

Little views the “pennies” equally as important as the Client “dollars” as evident of the many innovative cost saving ideas regularly identified as a routine part of our project process. These efforts have included ideas such as:

- Shortening the construction time frame, reducing the contractor’s general conditions.
- Development of a “preferred contractor pool” so as to build upon project specific experience.
- Detail modifications to address differences in geographic/climactic conditions leading to substantial savings in both material and labor costs.
- Substitution of “functionality” equivalent material types that is less expensive, yet just as serviceable and reliable.
- Being “smart” about the level of finishes and use of premium materials in “back of house” areas.
- The specifying of multiple product manufacturers to ensure competitiveness of contractor/supplier bids.

Consideration of these kinds of cost savings ensure that the original design intent and ultimately the performance of the delivered product is achieved without sacrifices to the finished space.

B. PROJECT EXAMPLE

District: Monterey County Office of Education
Project: Salinas Community School
Bid Date & Costs: 2 Bids were Accepted (1) in 2019 [$9,219,000 for 13,991 GSF bldg. (CR/Admin/Library) including 1.969 AC of sitework] & 1 in 2020 [$1,907,266 for 6,346 GSF Kitchen/MPR bldg (there was no sitework)]

Cost/SF: $547/SF (including sitework)

Client Reference: 
Mr. Josh Jorn - Chief Officer General Services and Business Support
(t) 831.784.4236 | (e) jjorn@monterey.k12.ca.us

The Salinas Community School was designed to be a 20,000 SF state-of-the-art Community School to serve the students and community of the County of Monterey. It has an Administration Office and Support spaces and a Multi-Purpose building with restrooms and a kitchen. There are six standard classrooms with 21st Century Technology and a CTE Flex Classroom also with 21st Technology. Each classroom has teacher collaboration spaces and restrooms. There is also a space for future expansion on the northeast side of the two-story building which houses the CTE classroom and two standard classrooms.
ACCURACY OF ESTIMATES

Our recent specific bid vs. estimate examples include:

1. Fullerton JUHSD / Fullerton HS New Gymnasium
   Original Cost Estimate: $11,763,363
   Bid Amount: $9,489,000

2. Pomona USD/ Roosevelt ES New Buildings:
   (Phase A/ Increment 1 & 2):
   Original Cost Estimate: $21,237,634
   Bid Amount: $21,076,000

3. Temple City USD / Cloverly ES Mod 2 + La Rosa ES Mod 2:
   Original Cost Estimate: $4,700,000
   Bid Amount: $4,240,000

4. Oxnard Track & Field Projects
   A. Adolfo Camario HS Stadium
      Original Cost Estimate: $3,800,000
      Bid Amount: $3,798,000
   B. Hueneme HS Stadium
      Original Cost Estimate: $3,800,000
      Bid Amount: $3,890,000
   C. Pacifica HS Stadium
      Original Cost Estimate: $3,800,000
      Bid Amount: $3,784,000
   D. Oxnard HS Stadium
      Original Cost Estimate: $3,900,000
      Bid Amount: $3,720,027
   E. Rio Mesa HS Stadium
      Original Cost Estimate: $3,900,000
      Bid Amount: $3,795,027
   F. Channel Islands HS Stadium
      Original Cost Estimate: $3,900,000
      Bid Amount: $3,540,027
iv. FIRM CHANGE ORDER

HISTORY

In February 2019, Craig Rush, Regional Manager of DSA - San Diego, “red tagged” the existing gymnasium at Fullerton High School. Now what??

Todd Butcher, Facilities Director of Fullerton JUHSD, contacted us for help. By March 2019 we were under contract to design a new custom gymnasium for the campus. Two and a half months after that phone call from Todd, our team had submitted the project to DSA for approval. Six months later it was bid to a field of a dozen general contractors.

The project is under construction on a fast-track schedule. Despite COVID-19, we are working closely with the District team and the construction team to process RFI and submittals as quickly as possible. Weekly construction meetings are focused on looking ahead to minimize and solve problems ahead of time.

Though this is a high school project, it clearly demonstrates our commitment to support our clients...no matter the challenge that we face.

The success of any project hinges on effective communication between all members of the project team. Of course verbal communication remains one of the best methods, but with today’s technologies, there are many ways we ‘talk’, including email and text messaging, through imagery and written word. Two important communication and process tools that we currently use are Bluejeans and Newforma. While the challenges to achieve successful delivery of the project are numerous, the easiest way to get off track is to have faulty or irregular lines of communication which result in people on the team being out of the loop or missing a critical design direction. We believe in team meetings that include all of the team, so that each team member understands the rationale for design decisions and can use that knowledge as their work progresses.

Newforma

One of our primary communication tools is Newforma, a software application. Newforma’s intuitive project information management (PIM) promotes collaboration and information tracking for the entire design, owner and contractor team. By building a more connected project environment, Newforma optimizes the processes by which critical information is captured, shared and managed, and delivers a more intelligent and profoundly productive experience for the entire team.

Our team’s regular use of design team meetings, and deliberate and systematic use of communication channels is the start of creating a cohesive, integrated and knowledgeable team, completely focused on delivering the goals of your vision, with each team member understanding their role in the project’s success.

Bluebeam Studio

We also use Bluebeam, which can facilitate “real time” reviews with the design team and allow staff, the Building Official, the Construction Manager, and all designers and sub-consultants to participate in this effort. Bluebeam Studio is an innovative tool that enables powerful document management and real time collaboration. During the initial project kickoff, the design team will establish key project milestones for quality assurance. Each live Bluebeam Studio session allows for multiple groups to review documents at the same time, make mark ups, and update files. This way everyone can see the comments as they are made and begin making updates rather than waiting weeks for the session to end. This saves the project time and improves coordination. These reviews have a specific time frame to make team members accountable while also establishing a record of decisions made throughout.

BLUEBEAM STUDIO

PEOPLE

Owner engagement - All stakeholders have input. All stakeholders are able to view comments and see what components are most important and why. This builds consensus and insures all voices are heard.

• Facilities Departments
• Curriculum Departments
• Maintenance Department
• Construction Manager
• Contractor

COST SAVINGS

Paperless reviews - we no longer have to take hours of peoples time with in person reviews which can sometimes get off track. This process allows everyone to review at their own time, ask questions, and comment.

Comments & responses are saved at the bottom of the bluebeam page so anyone can see how the question was addressed. This creates a record to track progress throughout each design phase.
Because Little uses the latest in BIM software to create full digital models of building and site, there is extensive coordination and visualization of all aspects of design through construction documents. Beyond BIM, special attention is given to technical quality, multiple team coordination review workshops are scheduled and a quality assurance champion is assigned to ensure quality documentation of the project.

Our Construction Administrator will ensure that construction issues are addressed immediately, and remove roadblocks and allocate additional resources as necessary. They have immediate access to the entire project team and can give you and the contractor faster response time and more complete and accurate decisions.

Our priorities during the construction phase include being proactive to remain constantly ahead of the contractor in shop drawing submittals and sample approvals, responses to RFI’s and on-site issue resolution. One of the long lead time items can be the HVAC equipment. On a number of past projects, this equipment was selected and specified in advance of any other items, which enabled the contractor to place the order as early as possible and ensure the equipment was on-site in advance of being installed. We will certainly utilize this opportunity on your projects.

To demonstrate our success in implementing these strategies, the following chart documents ALL of our completed construction projects over the past 3-year period.

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>PROJECTS</th>
<th>CONTRACT COST</th>
<th>CHANGE ORDER TOTAL</th>
<th>%</th>
</tr>
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<tbody>
<tr>
<td>Duarte USD</td>
<td>Beardslee Academy Addition</td>
<td>$3,117,940</td>
<td>$0</td>
<td>0.0%</td>
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<td>Maxwell Academy Addition</td>
<td>$2,447,410</td>
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<tr>
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<td>Fullerton JUHSD</td>
<td>Sonora HS Gym</td>
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<td>$0</td>
<td>0.0%</td>
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<td>Long Beach USD</td>
<td>Cabrillo HS Track &amp; Field</td>
<td>$2,912,000</td>
<td>$20,416</td>
<td>0.7%</td>
</tr>
<tr>
<td></td>
<td>Wilson HS Track &amp; Field</td>
<td>$3,500,018</td>
<td>$185,492</td>
<td>5.3%</td>
</tr>
<tr>
<td>Pomona USD</td>
<td>Washington ES Additions</td>
<td>$22,804,998</td>
<td>$111,782</td>
<td>0.5%</td>
</tr>
<tr>
<td></td>
<td>Washington ES Modernizations</td>
<td>$5,747,000</td>
<td>$169,367</td>
<td>2.9%</td>
</tr>
<tr>
<td></td>
<td>Roosevelt ES Additions</td>
<td>$22,976,511</td>
<td>$70,299</td>
<td>0.3%</td>
</tr>
<tr>
<td>Sweetwater UHSD</td>
<td>Hilltop HS Stadium</td>
<td>$6,541,192</td>
<td>$123,450</td>
<td>1.9%</td>
</tr>
<tr>
<td>Temple City USD</td>
<td>Cloverly ES Modernization 2</td>
<td>$1,200,000</td>
<td>$370,076</td>
<td>30.8%</td>
</tr>
<tr>
<td></td>
<td>La Rosa ES Modernization 2</td>
<td>$2,740,000</td>
<td>$733,504</td>
<td>26.8%</td>
</tr>
</tbody>
</table>
To stay on top of all issues throughout the construction phase, we use an electronic and protected CA website to track all construction-related information, which provides the following benefits:

- All project information resides in a single electronic file and is accessible from any location.
- Upcoming deadlines for submittals and approvals automatically appear in advance to enable us to identify critical path deadlines and make sure the contractor is aware of that deadline.
- All submittal and approval ‘deadlines’ and ‘actuals’ are clearly evident to the entire project team, which enhances accountability and provides an early warning system for delays.
- All Requests for Information and Change Orders are tracked in one location, providing a real-time log that holds all parties accountable for meeting each other’s needs.
- In the absence of any team member, all other team members have immediate access to the information and are able to keep the project moving forward.

We do several things to coordinate our documents with those of our consultants:

A. Many of our core consultants utilize and mirror our use of Revit as a 3-D program to “build the building before it is built” for our Construction Documents. When this occurs, we can utilize Clash Detection software to cross coordinate. This minimizes conflicts in documents.

B. We also hold frequent team meetings to review face to face the document development. This helps to insure we are proceeding with work in sync.

C. We always invite our clients to sit in on these coordination meetings at key milestone reviews. This always helps to ensure that we are meeting client expectations and that we are on schedule with what we say we are.

D. We have an independent staff review the documents before we submit to DSA. Fresh eyes help to tighten up our documents.

E. We support our clients use of independent QA/QC checks on our work. Our belief is that the more eyes that can review documents the tighter they will be.
“Their expertise in building design, engineering, and interior architecture has provided our school district with the facilities to match our commitment to realize our vision: 21st Century schools producing 21st Century students.”

Dr. Allan J. Mucerino
Former Superintendent
Duarte USD
Duarte, CA
### NYTME UNIFIED SCHOOL DISTRICT: QUALIFICATIONS FOR ARCHITECTURAL SERVICES
### RFQ #107-22
### SECTION D
### SUB-CONSULTANTS

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>NAME</th>
<th>BUSINESS ADDRESS</th>
<th>PHONE #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structural Engineering</td>
<td>John A. Martin &amp; Associates (JAMA)</td>
<td>950 South Grand Avenue, 4th Floor Los Angeles, CA 90015</td>
<td>213.483.6490</td>
</tr>
<tr>
<td></td>
<td>KNA Structural Engineers</td>
<td>9931 Muirlands Blvd. Irvine, CA 92618</td>
<td>949.462.3200</td>
</tr>
<tr>
<td>Civil Engineering &amp; Landscape Architecture</td>
<td>Little Land Development</td>
<td>1300 Dove Street, Suite 100 Newport Beach, CA 92660</td>
<td>949.698.1434</td>
</tr>
<tr>
<td>M/E/P &amp; FP</td>
<td>Engineous Group, Inc.</td>
<td>751 N. Fair Oaks Avenue, Suite 201 Pasadena, CA 91103</td>
<td>626.696.3850</td>
</tr>
<tr>
<td></td>
<td>P2S, Inc.</td>
<td>5000 East Spring Street, Suite 800 Long Beach, CA 90815</td>
<td>562.497.2999</td>
</tr>
<tr>
<td>Technology Consultants</td>
<td>Vantage Technology Consultants</td>
<td>201 Continental Blvd., Suite 120 El Segundo, CA 90245</td>
<td>310.536.7676</td>
</tr>
<tr>
<td>Cost Estimating</td>
<td>Cumming Corp.</td>
<td>523 W. 6th Street, Suite 1001 Los Angeles, CA 90014</td>
<td>213.408.4518</td>
</tr>
<tr>
<td></td>
<td>HL Construction Management</td>
<td>678 N. Lemon Hill Trail Orange, CA 92869</td>
<td>714.941.9294</td>
</tr>
<tr>
<td>School Funding Consultants</td>
<td>School Site Solutions</td>
<td>2015 H Street Sacramento, CA 95811</td>
<td>916.930.0736</td>
</tr>
<tr>
<td>Food Service Design</td>
<td>Dieli Murawka Howe (DMH)</td>
<td>PO Box 28197 San Diego, CA 92128</td>
<td>619.285.1189</td>
</tr>
<tr>
<td>Theater &amp; Lighting Consultants</td>
<td>Ruzika Consultants</td>
<td>2 Executive Circle, Suite 290 Irvine, CA 92614</td>
<td>949.253.3479</td>
</tr>
<tr>
<td>Aquatic Design &amp; Engineering</td>
<td>Aquatic Design Group</td>
<td>2226 Faraday Avenue Carlsbad, CA 92008</td>
<td>760.438.8400</td>
</tr>
</tbody>
</table>
“We found [Little] to be extremely easy to work with. Their planning process was very detailed and inclusive. Their cost estimation was extremely accurate. [Little] had representation at all of the construction meetings.”

Mr. Mike Hendricks  
Former Superintendent (retired)  
Charter Oak USD  
Covina, CA
REFERENCES

1. DUARTE UNIFIED SCHOOL DISTRICT
   Mr. Brad Patterson
   (Retired - but available)
   T. 626.599.5041
   E. BPatterson@duarteusd.org

2. FULLERTON JOINT UNION HIGH SCHOOL DISTRICT
   Mr. Todd Butcher
   Director, Facilities & Construction
   T. 951.453.0163
   E. tbutcher@fjuhsd.org

3. OXNARD UNION HIGH SCHOOL DISTRICT
   Mr. Poul Hanson
   Bond Projects Manager
   T. 805.385.2516
   E. poul.hanson@oxnardunion.org
“The working relationship, high degree of collaboration, and trust that has been established between contractors, DSA Inspectors of Record (IOR), consulting firms, and the Palmdale School District is a hallmark of [Little’s] culture and values. I offer the highest recommendation of [Little] for school districts seeking a professional, knowledgeable, experienced, and genuinely people-oriented architectural firm.”

Mr. Al Tsai, MBA
Administrator, Oversee Facilities, Maintenance & Operations, Grounds, Warehouse & Purchasing
Palmdale School District
Palmdale, CA
SECTION F
LEGAL ISSUES

i. Is there now pending any legal action against the firm or any employee of the firm alleging violations of the law in connection with an offering of municipal securities in a California transaction? If so, please describe such pending action.

No.

ii. Have there been any settlements or judgments involving such actions within the last five (5) years? Please describe each such settlement or judgment, including the nature of the action and the amount of recovery.

See List Below.

iii. Please list and describe any judgment, settlement, or arbitration award valued at $5,000 or greater relating to a civil action judgment, settlement, arbitration award, or administrative action for any individual licensee, as required to be reported to the state architect’s board under Business & Professions Code section 5588.

See List Below.

For over 50 years Little has served hundreds of clients on thousands of projects. We take great pride in the quality of those relationships and in our ability to work with clients to overcome any project problems that do arise without need for litigation. However, it is inevitable that we will occasionally be named in disputes even if they pertain to issues beyond our control or responsibility.

The following summarizes our litigation history for the past five years:

**Catawba County Justice Center vs. Little**

**Claim Initiated:** March 11, 2016  
**Location:** Catawba County, NC  
**Subject:** Parking Deck Design  
**Outcome:** Settled

**Lamel Johnson vs. The Horowitz Group, Thomas Drywall, Inc., W. L. Butler Construction, & Little**

**Claim Initiated:** April 23, 2015  
**Location:** Santa Barbara County, CA  
**Subject:** Personal Injury: Slip/Trip & Fell approx. 9ft on defendant’s property January 2, 2014  
**Outcome:** Agreed to Settlement January 3, 2018

**Glendale Community College Lab Science Building**

Glendale dismissed the general contractor on the project for cause in April 2016. In September 2016 the general contractor filed an arbitration demand against Glendale for wrongful termination. In January 2017 Glendale filed an arbitration demand against Little stating that if Glendale was liable to the contractor for items related to design, then Little owed indemnification to Glendale. Since January 2017 Glendale Community College has continued to award Little with multiple significant projects. The case was settled May 16, 2019.

**Blue Ridge Healthcare Surgery Department Renovation & Expansion**

Little contracted with Blue Ridge to design a renovation and expansion of the hospital’s operating room facilities. On or about March 22, 2019; Blue Ridge sued Little alleging architectural and engineering design error and omissions. All parties are currently conducting discovery.

**Durham City Center**

Little contracted with Durham City Center II, LLC for the design of a 26-story mixed use tower in downtown Durham. Construction on the project was substantially complete on April 1, 2019. In January and October, the general contractor on the project was sued by two separate subcontractors for failure to fully pay for work performed under their respective subcontract agreement. In December 2019 the general contractor named Little as a third-party defendant alleging non-specific design errors and omissions. The case was settled February 2, 2021.
“Little has been very responsive and have provided the District will alternatives to not only save money, but to save time keeping in mind how situations will impact the site. For these reasons, we are very fortunate to have them as a part of the team and look forward to more successful projects in the future.”

Mr. Daniel Rodriquez
Former Program Manager
Temple City USD
Temple City, CA
CERTIFICATION – REQUEST FOR QUALIFICATIONS

I certify that I have read and received a complete set of documents regarding the attached Request for Qualifications (RFQ) # 107-22 – ARCHITECTURAL SERVICES and the instructions for submitting an RFQ. I further certify that I must submit three (3) proposal copies, plus a complete copy on flash drive, of the firm’s Proposal in response to this request and that I am authorized to commit the firm to the proposal submitted.

_______________________________ _______________________
Signature Typed or Printed Name

_______________________________ _______________________
Principal-In-Charge/Studio Principal Title

1300 Dove Street, Suite 100 Address

949.698.1400 Telephone

10.14.2021 Date

Jay Tittle, AIA

Typed or Printed Name

Little Diversified Architectural Consulting, Inc. Company

Newport Beach, CA 92660 Address

949.698.1433 Fax

If you are bidding as a corporation, please provide your corporate seal here:
Attachment C

STATEMENT OF EXPERIENCE AND FINANCIAL CONDITION

Company Name: Little Diversified Architectural Consulting, Inc.

(Check One):  ✓ Corporation  ☐ Partnership  ☐ Sole Proprietorship

Address: 615 College Street, Suite 1600
          Charlotte, NC 28202

Telephone/FAX#: (t) 704.525.6350

Date and State of Formation/Incorporation: 5.27.1966 - North Carolina

Is the company authorized to do business in California? YES

Basis of Authorization: ☐ California Corporation  ✓ California Business License
                       ☐ California Engineering License  ☐ Other (specify)

Identify the California office to be used for this contract if organization is located/headquartered outside of California:

Address: 1300 Dove Street, Suite 100
          Newport Beach, CA 92660

FINANCIAL INFORMATION

State the company’s California and total revenues for 2017, 2018, 2019:

<table>
<thead>
<tr>
<th>Year</th>
<th>California</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>$15,982,647</td>
<td>$81,328,916</td>
</tr>
<tr>
<td>2018</td>
<td>$15,935,346</td>
<td>$82,185,651</td>
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<tr>
<td>2019</td>
<td>$14,743,131</td>
<td>$79,707,820</td>
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</table>

Identify the largest project, in dollars, which your company has initiated or completed within the past five (5) years:

Initiated within last (5) Years - Confidential Client - $8,362,060.00
Completed within last (5) Years - Confidential Client (Healthcare) - $9,385,049.49
Attachment D

QUESTIONS OF SUBMITTER

1. Is the company or its owners connected with other companies as a subsidiary, parent, affiliate, or holding company? ___Yes  ☑️ No If yes, explain on a separate, signed sheet.

2. Does the company have an ongoing relationship or affiliation with an equipment manufacturer? ___Yes  ☑️ No If yes, explain on a separate, signed sheet.

3. Has the company (or any owner) ever defaulted on a contract forcing a surety to suffer a loss? ___Yes  ☑️ No If yes, explain on a separate, signed sheet.

4. In the past five (5) years, has the company had any project with disputed amounts more than $50,000 or a project which was terminated by the owner, owner’s representative or other contracting party and which required completion by another party? ___Yes  ☑️ No If yes, explain on a separate, signed sheet. State the project name, location, owner/contact person, telephone number, contract value, disputed amount, date and reason for termination/dispute.

5. Has the company, an affiliate company, or any owner ever declared bankruptcy or been in receivership? ___Yes  ☑️ No If yes, explain on a separate, signed sheet.

6. Has the company ever had an arbitration on contracts in the past five (5) years? ___Yes  ☑️ No If yes, explain on a separate, signed sheet. State the project name, location, owner/contact person, telephone number, contract value, disputed amount, a brief description and final resolution.

7. Does the company have any outstanding liens or stop notices for labor and/or materials filed against any contracts which have been done or are being done by the company? ___Yes  ☑️ No If yes, explain on a separate, signed sheet. State the project name, location, owner/contact person, telephone number, amount of dispute, and brief description of the situation.

THE UNDERSIGNED DECLARES UNDER PENALTY OF PERJURY THAT ALL OF THE INFORMATION SUBMITTED WITH THIS PROPOSAL IS TRUE AND CORRECT.

SIGNATURE: ______________________________________________

NAME: ______________________________________________

TITLE: ______________________________________________

Jay Tittle, AIA

Principal-In-Charge/Studio Principal
Provide information for the past five (5) years for contracts that your firm has completed, or has in progress, which most closely represents the services requested in this RFQ. Provide the following information:

1. Project title and location
2. Name, address, and phone number of contact person
3. Nature of firm’s responsibility
4. Type of contract (performance, direct cost, etc.)
5. Contract amounts
6. Start Date
7. Current status

For one of the above projects, provide a cost breakdown of the following project components: technical analysis, design and implementation, project management, monitoring, training, educational programs, maintenance (if any), and budgeting.

*please see the chart on the next page
<table>
<thead>
<tr>
<th>PROJECT TITLE &amp; LOCATION</th>
<th>NAME, ADDRESS, &amp; PHONE NUMBER OF CONTACT PERSON</th>
<th>TYPE OF CONTRACT</th>
<th>CONTRACT AMOUNT</th>
<th>START DATE</th>
<th>CURRENT STATUS</th>
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<tbody>
<tr>
<td>Bellflower USD - SARC Reports 2016, 2017, 2018, 2019, &amp; 2020, Bellflower, CA</td>
<td>Dan Buffington, Dir., Dept. of Maintenance <a href="mailto:dbuffington@busd.k12.ca.us">dbuffington@busd.k12.ca.us</a> / 562.804.6500</td>
<td>DIRECT COST</td>
<td>N/A</td>
<td>2016 - 2018</td>
<td>Ongoing</td>
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<tr>
<td>Duarte USD - Duarte High School Culinary Arts Duarte, CA</td>
<td>Brad Patterson / <a href="mailto:bpatterson@duarteusd.org">bpatterson@duarteusd.org</a> / 626.599.5041</td>
<td>DBB</td>
<td>$2,000,000</td>
<td>2018 - 2020</td>
<td>Complete</td>
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<tr>
<td>Fullerton JUHSD - Sonora High School Gymnasium La Habra, CA</td>
<td>Todd Butcher, Director, Facilities &amp; Construction <a href="mailto:tbutcher@fjuhsd.org">tbutcher@fjuhsd.org</a> / 951.453.0163</td>
<td>DBB</td>
<td>$13,991,911</td>
<td>2017 - 2019</td>
<td>Complete</td>
</tr>
<tr>
<td>Long Beach USD - Juan Rodriguez Cabrillo HS Track &amp; Field, Long Beach, CA</td>
<td>Erin Scott-Keith, PM, Facilities Dev. &amp; Planning / 562.997.7550</td>
<td>DBB</td>
<td>$3,100,000</td>
<td>2016 - 2018</td>
<td>Complete</td>
</tr>
<tr>
<td>Long Beach USD - Jordan High School Transformation Long Beach, CA</td>
<td>Al Reising, Business Services Administrator <a href="mailto:mbrown@ggsud.us">mbrown@ggsud.us</a> / 714.663.6442</td>
<td>CMMP</td>
<td>$135,000,000</td>
<td>2018</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Long Beach USD - Wilson High School Track &amp; Field Long Beach, CA</td>
<td>Jacquelyn Roberts, Facilities Project Manager <a href="mailto:jroberts@lbschools.net">jroberts@lbschools.net</a> / 562.997.7550</td>
<td>DBB</td>
<td>$4,000,000</td>
<td>2016 - 2018</td>
<td>Complete</td>
</tr>
<tr>
<td>Monrovia USD - Plymouth Elementary School HVAC Replacement, Monrovia, CA</td>
<td>Connie Wu, CBO / <a href="mailto:cwu@monroviaskools.net">cwu@monroviaskools.net</a> / 626.471.2050</td>
<td>DBB</td>
<td>$1,800,000</td>
<td>2017 - 2019</td>
<td>Complete</td>
</tr>
<tr>
<td>Pomona USD - Roosevelt ES Campus Modernization, Pomona, CA</td>
<td>Ed Cunningham, Principal of LCC3 <a href="mailto:ed@lcc3.com">ed@lcc3.com</a> / 909.476.3567</td>
<td>DBB</td>
<td>$15,000,000</td>
<td>2018 - 2020</td>
<td>Complete</td>
</tr>
<tr>
<td>Pomona USD - Washington ES New 2-Story Additions Pomona, CA</td>
<td>Dr. Leslie Barnes Former CFO Pomona USD <a href="mailto:Barnes.leslie@pusd.us">Barnes.leslie@pusd.us</a> / 626.396.3600</td>
<td>LLB</td>
<td>$27,300,000</td>
<td>2017 - 2019</td>
<td>Complete</td>
</tr>
<tr>
<td>Pomona USD - Washington ES Campus Modernization, Pomona, CA</td>
<td>Dr. Leslie Barnes Former CFO Pomona USD <a href="mailto:Barnes.leslie@pusd.us">Barnes.leslie@pusd.us</a> / 626.396.3600</td>
<td>DBB</td>
<td>$9,150,000</td>
<td>2017 - 2019</td>
<td>Complete</td>
</tr>
<tr>
<td>Simi Valley USD - Royal HS Facilities Master Plan Simi Valley, CA</td>
<td>Pedro Avila, Facilities &amp; Planning <a href="mailto:pedro.avila@simivalleyusd.org">pedro.avila@simivalleyusd.org</a> / 805.306.4500</td>
<td>N/A</td>
<td>$100,000,000</td>
<td>2016 - 2018</td>
<td>Complete</td>
</tr>
<tr>
<td>Temple City USD - La Rosa ES Partial Campus Mod Phase 2, Temple City, CA</td>
<td>Daniel Rodriguez (Formerly with TELACU Const.) <a href="mailto:daniel.rodriguez@rcconstruction.com">daniel.rodriguez@rcconstruction.com</a> / 909.721.0062</td>
<td>DBB</td>
<td>$4,000,000</td>
<td>2018 - 2020</td>
<td>Complete</td>
</tr>
<tr>
<td>Temple City USD - Cloverly ES Partial Campus Mod Phase 2, Temple City, CA</td>
<td>Daniel Rodriguez (Formerly with TELACU Const.) <a href="mailto:daniel.rodriguez@rcconstruction.com">daniel.rodriguez@rcconstruction.com</a> / 909.721.0062</td>
<td>DBB</td>
<td>$2,400,000</td>
<td>2017 - 2019</td>
<td>Complete</td>
</tr>
<tr>
<td>William S. Hart USD - Canyon HS Theater Santa Clarita, CA</td>
<td>Mike O’Tovka, Director of Facilities <a href="mailto:motavka@hatrdistrict.org">motavka@hatrdistrict.org</a> / 661.259.0033</td>
<td>LLB</td>
<td>$13,000,000</td>
<td>2016 - 2018</td>
<td>Complete</td>
</tr>
</tbody>
</table>
STATEMENT OF NON-CONFLICT OF INTEREST

NEWPORT MESA UNIFIED SCHOOL DISTRICT

REQUEST FOR PROPOSALS AND STATEMENT OF QUALIFICATIONS FOR
ARCHITECTURAL SERVICES

The undersigned, on behalf of the consulting firm set forth below (the “Consultant”), does hereby certify and warrant that, if selected, the Consultant while performing the consulting services required by the Request for Qualification, shall do so as an independent contractor and not as an officer, agent or employee of the Newport Mesa Unified School District (“the District”). The undersigned further certifies and warrants that: (1) no officer or agent of the Consultant has been an employee, officer or agent of the District within the past two (2) years; (2) the Consultant has not been a source of income to pay any employee or officer of the District within the past twelve (12) months; (3) no officer, employee or agent of the District has exercised any executive, supervisory or other similar functions in connection with the Consultant Agreement or shall become directly or indirectly interested financially in the Consultant Agreement; and (4) the Consultant shall receive no compensation and shall repay the District for any compensation received by the Consultant under the Consultant Agreement should the Consultant aid, abet or knowingly participate in violation of this statement.

Signature ______________________________
Printed Name ______________________________
Title ______________________________
Date ______________________________

Jay Tittle, AIA
Principal-In-Charge/Studio Principal
10.14.2021
This Proposal/Offer Form must be duly executed and submitted with any proposal/offer to NMUSD.

The Submitter hereby agrees that its proposal/offer is subject to all RFQ # 107-22 provisions, terms and conditions, attachments, exhibits, amendments and other applicable materials which are attached or incorporated by reference. Submitter hereby agrees to promptly enter into an agreement in substantial accordance with such RFQ provisions, terms and conditions within five (5) days of the Districts intent to award the contract.

The Submitter hereby agrees that its attached proposal/offer of which this is part, is a firm and irrevocable offer and valid for acceptance by NMUSD for the period sixty (60) days after closing. The Submitter hereby agrees that if its proposal/offer is accepted by NMUSD that it shall provide all of the services in accordance with the RFQ, as it may be amended.

Name of Person Duly Authorized to Execute this Proposal/Offer:  

Duly Authorized Signature:  

Title:  Principal-In-Charge/Studio Principal  

Date of this Proposal/Offer:  10.15.2021  

Submitter Name:  Little Diversified Consulting, Inc.  

Submitter Address:  1300 Dove Street, Suite 100  

Newport Beach, CA 92660  

Submitter Telephone:  949.698.1400  

Submitter Email:  jay.tittle@littleonline.com
**Attachment H**

**NON-COLLUSION Declaration**

The undersigned declares:

I am the _______ [Principal-In-Charge/ Studio Principal] _______ of _______ [Little Diversified Consulting, Inc.] _______, the party making the foregoing RFQ.

The RFQ is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The RFQ is genuine and not collusive or sham. The Submitter has not directly or indirectly induced or solicited any other Submitter to put in a false or sham bid. The Submitter has not directly or indirectly colluded, conspired, connived, or agreed with any Submitter or anyone else to put in a sham bid, or to refrain from submitting. The Submitter has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Price of the Submitter or any other Submitter, or to fix any overhead, profit, or cost element of the Price, or of that of any other Submitter. All statements contained in the RFQ are true. The Submitter has not, directly or indirectly, submitted his or her Price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Submitter that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Submitter.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on [10.14.2021] [date], at [Newport Beach] [city], [California] [state].

Name of Submitter: [Little Diversified Consulting, Inc.]

Signature: ______________________________________

Name: [Jay Tittle, AIA]

Title: [Principal-In-Charge/Studio Principal]
We enthusiastically share this promise to you: “You have our commitment that we will always put students first.”

THANK YOU for your time reviewing our proposal and qualifications!
- Little