CHECKLIST OF MANDATORY BID FORMS

☐ Bid Form Price Sheets
☐ Bid Form
☐ Non-Collusion Declaration
☐ COVID-19 Safety Plan

BIDDER NAME

AI C Schools, Inc

DISTRICT REVIEWER

J Gusler
NEWPORT MESA UNIFIED SCHOOL DISTRICT

BID FORM

BID NO. 102-22
Supplemental Home-to-School Transportation

1. Pursuant to and in compliance with this bid, and all other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed and to provide and furnish any and all of the labor, materials, tools, equipment, and all utility and transportation services necessary to perform the contract and complete in a workmanlike manner all of the work required in connection with this contract.

All in strict conformity with the specifications and other contract documents including any addendums for the amounts as set forth below.

2. It is understood that this bid, once approved by the Newport Mesa Unified School Dist. Board of Education, is an annual contract to provide services to the District per this bid for a period of one year from the Board approval date. Any extension beyond the initial year must be Board approved. This contract may be extended for a maximum of ten-years.

3. Bidder must adhere to the schedule of services included in the bid documents, unless otherwise changed in writing by the District and provide all necessary insurance certificates as required in the bid documentation.

4. It is understood that the District reserves the right to reject this bid as specified in the Instructions For bidders and that the bid shall remain open and not be withdrawn for a period of sixty (60) days.

Date: August 10, 2021

NALC Schools, LLC
Proper Name of Bidder

Curtis Douglas, Chief Financial Officer

By

Signature of Bidder

Note: If a bidder is corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents; if a bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if a bidder is an individual, his full signature shall be placed above.
NON-COLLUSION DECLARATION

The undersigned declares:

I am the Chief Financial Officer [Title] of ALC Schools, LLC [Name of Company], the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on August 10, 2021 [Date], at San Clemente [City], California [State].

Signed: [Signature]

Typed Name: Curtis Douglas
<table>
<thead>
<tr>
<th>Bus Capacity</th>
<th>Rate Per Hour with Four Hour Minimum</th>
<th>Rate Per Hour For Excess Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ambulatory Vans</td>
<td>No Bid</td>
<td>No Bid</td>
</tr>
<tr>
<td>Minimum Capacity 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wheel Chair Vans</td>
<td>No Bid</td>
<td>No Bid</td>
</tr>
<tr>
<td>Minimum Capacity 7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mid Size Wheelchair Bus</td>
<td>No Bid</td>
<td>No Bid</td>
</tr>
<tr>
<td>Transit 78 Passenger</td>
<td>No Bid</td>
<td>No Bid</td>
</tr>
<tr>
<td>Transit 84+ Passenger</td>
<td>No Bid</td>
<td>No Bid</td>
</tr>
<tr>
<td>After School Programs</td>
<td>No Bid</td>
<td>No Bid</td>
</tr>
</tbody>
</table>
Bid Form 2 Home-to-School Rates, Non-School Bus

<table>
<thead>
<tr>
<th>Non-Bus Based Services</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pickup Cost Per Student</td>
<td>$40 Trip Fee</td>
</tr>
<tr>
<td>Cost Per 1-Way Trip Mile</td>
<td>+ $2.50/mile (minimum of 12 miles billed)*</td>
</tr>
</tbody>
</table>

*Rate is per trip, not per student

* Please refer to the "ALC Schools Pricing Overview" for additional pricing details and methodology

* Rates are for the 21-22 SY

**Supplemental Conditions**

*For billing purposes, if some of the routes within a particular bus capacity segment fail to meet the four (4) hour minimum, the number of total hours run with those particular buses shall be averaged to the nearest one-tenth of an hour.

All additional Excess Bus Hours will be paid according to the nearest one-tenth of the hour.

All trips and routes will be priced on a “First Pickup to Last Drop” basis and all pre-trip preparation and post-trip cleanup shall be done at the Contractor’s own time and expense.
NEWPORT-MESA UNIFIED SCHOOL DISTRICT

ADDENDUM NO. 1
Supplemental Home to School Transportation Services

BID No. 101-22

NEWPORT MESA UNIFIED SCHOOL DISTRICT
2985 BEAR ST., BLDG.-A
COSTA MESA, CALIFORNIA 92626

July 26, 2021

The following revisions and/or clarifications shall be made to the BID documents for the above-named work. All work described in the original BID documents and all applicable Sections of the original BID documents shall be included in the contract, except as herein modified: Acknowledgement of this Addendum shall be made below and submitted with the BID submission. If acknowledgement is not made the proposal may be considered non-responsive.

1. **Replace: Replace bid form with attached revision**

   All other provisions of the BID remain unchanged.

BELOW, PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND SUBMIT IT WITH YOUR PROPOSAL.

Name: Curtis Douglas

Signature: [Signature]

Firm Name: ALC Schools, LLC

Address: 1211 Puerta Del Sol, Ste 200

San Clemente, CA, 92673

Telephone #: 877-225-7750

Fax #: 888-252-4342

(END OF ADDENDUM NO.1)
COVID-19 SAFETY PLAN

The 2020 school year has been challenging. Despite the obstacles resulting from COVID-19, we want to thank you for your trust and continued partnership. As we enter 2021, we want to confirm our commitment to our district partners, families, and the students we serve.

Throughout the pandemic our unique service model has been put to the test implementing a wide range of health and safety regulations that vary greatly from state to state, and in some cases, district to district. Because ALC takes a customized approach to meet the needs of our district partners, our teams have been able to meet each of these requirements on a case-by-case basis.

Our proprietary technology has also been greatly enhanced. The ALC Driver App now includes features that require drivers to verify they are in good health, and that their vehicles have been properly cleaned and disinfected prior to providing services. All standards have been based on industry guidelines.

ALC's Health and Safety Protocols Include:

**Service Provider Masks**
Any driver transporting students will follow the CDC guideline of wearing a cloth mask.

**No Touch Loading/Unloading**
When loading or unloading students from the vehicle, drivers will not touch the student. This is especially critical with regards to car seats and booster seats. Parents or district staff will place the students in the safety seat and buckle them in as needed.

**Sick Student Protocol**
ALC does not transport students that the district has identified as being at risk (symptoms of flu, COVID-19, etc.). This helps protect the health of both the drivers and the other students that driver services.

**Sanitizing Vehicles After Each Trip**
Vehicles transporting students will be cleaned after each trip. High touch points like door handles and elbow rests will be wiped down and cleaned with a disinfectant after each trip is completed. We encourage personal hygiene for both the drivers and students, avoiding contact with nose, mouth, and eyes.

It is important drivers clean their hands often, and frequently wash with soap and water for at least 20 seconds.
Safeguards Added to ALC's Provider App
At the start of every day drivers must confirm that they are in good health, asymptomatic of COVID-19, and have otherwise not been exposed to the virus.

Drivers must also confirm that they have cleaned the vehicle before and after each student trip following CDC guidelines, and state and district requirements, via our in-app confirmation.

Encouraging Sick Individuals to Stay Home
We are working closely with our transportation service providers to ensure drivers who are showing signs of being sick, stay home and not service student trips. Those who may have symptoms of acute respiratory illness are recommended to stay home and not come to work until they are free of fever (100.4° F [37.8° C] or greater using an oral thermometer), signs of a fever, and any other symptoms for at least 24 hours, without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants).

Additional Measures in Response to the Coronavirus/COVID-19:
ALC requires all subcontracted drivers to ensure they are COVID-free upon logging into the ALC Driver App. Drivers cannot view their trips until they have completed the COVID-free agreement as shown in the first image below. If a driver has been exposed to someone or is experiencing COVID-19 symptoms, they are required to click “Notify ALC.” The driver will be removed from servicing trips and a substitute driver will be provided until the regular driver can return to service.

When a driver taps “Notify ALC,” a second screen will appear, (see second image below). The driver will then be prompted to either cancel and return to the first screen (in case of an accidental tap on the previous screen), or to confirm and notify ALC of potential COVID exposure/symptoms.

ALC also requires all drivers to confirm they have cleaned their vehicles before and after every trip. They cannot view their trips until this is confirmed (see the third image below).